



Subject: Subcommittee Appointment

Report Number: CS 25-006

Department: Corporate Services Department

Submitted by: Duncan Bryce, Records and Legislative Coordinator

Meeting Type: Council Meeting

Meeting Date: Monday, March 10, 2025

RECOMMENDATION

- A. THAT report CS 25-006 titled “**Subcommittee Appointment**” be received as information; and
- B. THAT Council endorses the appointment of Michelle Wegg and Penny Esseltine to the Founder’s Day Subcommittee.

BACKGROUND

At the Museum, Culture, Heritage and Special Awards Advisory Committee Meeting of January 15, 2025, the Committee passed the following resolution:

Resolution #3

Moved By: Joan Weston

Seconded By: Kelly Spencer, Councillor

- A. THAT the Museum, Culture, Heritage and Special Awards Advisory Committee establish a Founder's Day Subcommittee with a mandate to advise and make recommendations to the MCHSA Advisory Committee with respect to the Founder's Day event to be held on the 18th of October, 2025; and
- B. THAT the Founder's Day Subcommittee be comprised of committee members, Joan Weston, Doug Cooper, and Carrie Lewis; and
- C. THAT the Founder's Day Subcommittee be dissolved on October 18, 2025, following completion of the subcommittee's mandate; and
- D. THAT the Committee recommends to Council that Staff begin the recruitment process for additional members for Founder's Day Subcommittee; and
- E. THAT the Committee recommends to Council that staff send out Joan's letter of awareness to the public.

Carried

At the Council meeting of February 10, 2025, Council passed the following resolution:

Resolution # 2025-057

Moved By: Councillor Spencer **Seconded By:** Councillor Parsons

THAT report CS 2025-004 titled “Museum, Culture, Heritage and Special Awards Advisory Committee Recommendation” be received as information; and

THAT Council approves the recommendation of the Museum, Culture, Heritage and Special Awards Advisory Committee as follows:

THAT Staff be directed to advertise for applications to the Founder’s Day Subcommittee and that a report to endorse members be brought forward to Council.

Carried

At the Museum, Culture, Heritage and Special Awards Advisory Committee Meeting of February 19, 2025, the Committee passed the following resolution to appoint an additional main committee member to the Subcommittee:

Resolution # 3

Moved By: Doug Cooper

By: Carrie Lewis, Chair

THAT the Museum, Culture, Heritage and Special awards Advisory Committee appoint Committee member Rosemary Dean to the Founder's Day Subcommittee.

Carried

The Founder’s Day Subcommittee currently consists of four main committee members.

DISCUSSION

Applications for external applicants were open on the Town of Tillsonburg’s website from February 11, 2025, to February 25, 2025. The Founder’s Day Subcommittee was advertised on the Town of Tillsonburg’s website and in the newspaper. During the application period, the Town received two external applications for the Subcommittee: Michelle Wegg and Penny Esseltine.

The Founder's Day Subcommittee will be dissolved on October 18, 2025, following completion of the subcommittee's mandate.

CONSULTATION

Andrea Greenway, Director of Recreation, Culture and Parks

FINANCIAL IMPACT/FUNDING SOURCE

No financial impact. All members of Committees and Subcommittees serve as volunteers.

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – The Town of Tillsonburg will strive for excellence and accountability in government, providing effective and efficient services, information, and opportunities to shape municipal initiatives.

Strategic Direction – Engage community groups, including advisory committees and service organizations, in shaping municipal initiatives.

Priority Project – N/A

ATTACHMENTS

N/A