

**The Corporation of the Town of Tillsonburg  
Museum, Culture, Heritage and Special Awards  
Advisory Committee**



**MINUTES**

Wednesday, February 19, 2025  
4:30 PM  
Boardroom CSC  
10 Lisgar Ave.

ATTENDANCE: Carrie Lewis, Chair  
Lindsay Munroe  
Doug Cooper  
Joan Weston, Vice-Chair  
Courtney Booth  
Rosemary Dean  
Kelly Spencer, Councillor  
Deb Gilvesy, Mayor

Regrets: Isaac Card  
Tabitha Verbuyst

Staff: Duncan Bryce, Records and Legislative Coordinator

Regrets: Andrea Greenway, Director of Recreation, Culture and Parks

**1. Call to Order**

The meeting was called to order at 4:31 p.m. with Vice-Chair Joan Weston Presiding.

**2. Adoption of Agenda**

**Resolution # 1**

**Moved By:** Courtney Booth

**Seconded By:** Rosemary Dean

THAT the agenda as prepared for the Museum, Culture, Heritage and Special Awards Advisory Committee meeting of February 19, 2025, be approved.

**Carried**

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interests.

**4. Adoption of Minutes of Previous Meeting**

**Resolution # 2**

**Moved By:** Doug Cooper

**Seconded By:** Kelly Spencer, Councillor

THAT the January 15, 2025 Museum, Culture, Heritage and Special Awards Advisory Committee meeting minutes be approved.

**Carried**

**5. Presentations**

**6. General Business & Reports**

**6.1 Citizen of the Year**

Nominations for Citizen of the Year are open on the Town of Tillsonburg website until March 31.

**6.2 Spring Volunteer Achievement Award**

Applications are currently open on the Town of Tillsonburg website.

**6.3 Update to Cultural Grant Processes**

The Committee discussed putting a motion on the floor at a Committee meeting closer to 2026 budget deliberations to potentially revisit bringing the cultural grant processes back to the Committee.

**6.4 Founder's Day Event Subcommittee**

Applications for the Founder's Day Subcommittee are open now on the Town of Tillsonburg website until February 25.

**Resolution # 3****Moved By:** Doug Cooper**Seconded By:** Carrie Lewis, Chair

THAT the Museum, Culture, Heritage and Special awards Advisory Committee appoint Committee member Rosemary Dean to the Founder's Day Subcommittee.

**Carried****6.5 Museum Report - Annandale 200th Celebrations****Resolution # 4****Moved By:** Kelly Spencer, Councillor**Seconded By:** Courtney Booth

THAT the Museum, Culture, Heritage and Special Awards Advisory Committee receive the Museum Report as information.

**Carried****7. Next Meeting****8. Adjournment****Resolution # 5****Moved By:** Kelly Spencer, Councillor**Seconded By:** Rosemary Dean

THAT the meeting be adjourned at 4:46 p.m.

**Carried**