



Subject: Parks and Recreation Masterplan Implementation

Report Number: RCP 25-013

Department: Recreation, Culture and Parks Department

Submitted by: Andrea Greenway, Director of Recreation, Culture and Parks

Meeting Type: Council Meeting

Meeting Date: Monday, April 14, 2025

RECOMMENDATION

THAT report RCP 25-013 titled “Parks and Recreation Masterplan Implementation” be received as information.

BACKGROUND

The Parks and Recreation masterplan was approved by Council at the August 12, 2024 Council meeting with the following resolution:

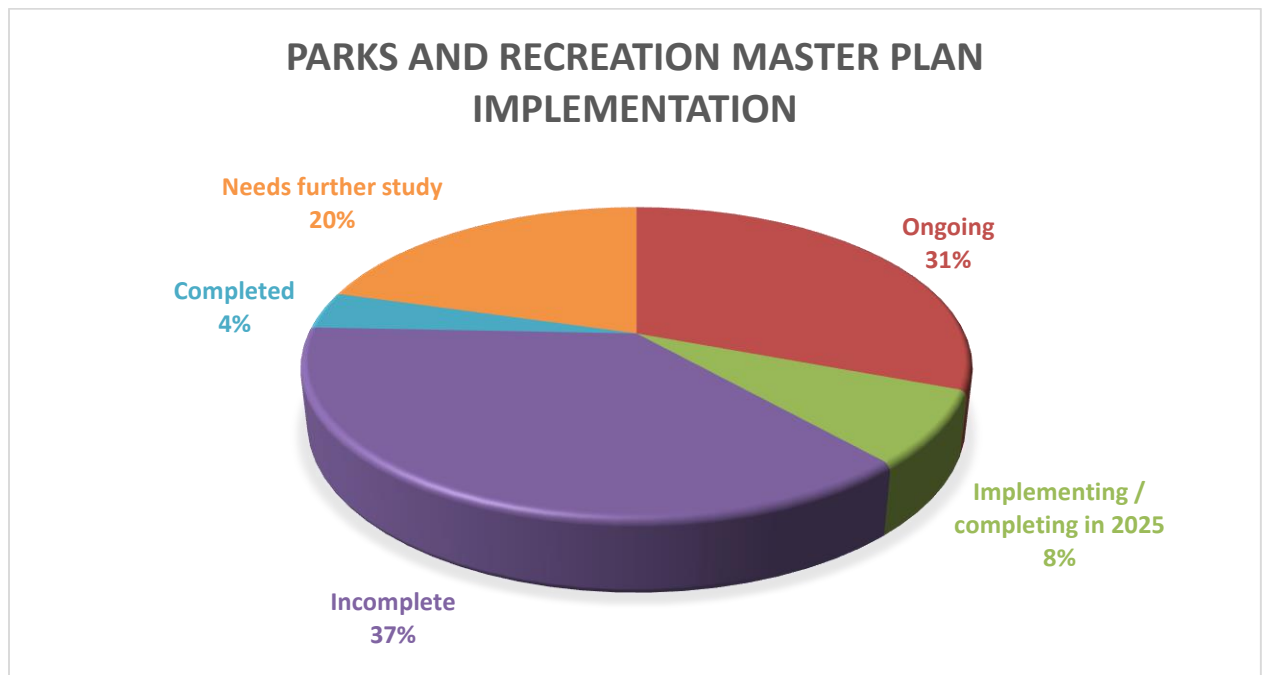
- A. *THAT report titled RCP-24-035 titled “Parks and Recreation Master Plan” be received as information; and*
- B. *THAT the proposed Parks and Recreation Master Plan attached to Report RCP-24-035 addressing parks and recreation needs in Tillsonburg over the next ten years be adopted; and*
- C. *THAT the Director of Recreation, Culture and Parks be directed to develop an implementation strategy for the Parks and Recreation Master Plan to be presented to Council for consideration as part of the Town’s annual budget process.*

DISCUSSION

The implementation process for the Parks and Recreation Masterplan is ongoing as the plan spans a 10-year period. The chart below is a summary of the number of recommendations and the progress being made by individual category. Of the 78 recommendations, 24 are being implemented on an ongoing basis, 6 are scheduled for implementation / completion in 2025, 29 are incomplete, 3 are completed and 16 require further study. A detailed analysis of each item is included in Appendix A.

Category	Number of Recommendations	Ongoing	Implementing / completing in 2025	Incomplete	Completed	Needs further study
Programs and Events	10	4	1	3	1	1
Facilities	21	2	4	4	1	10
Parks, Trails & Cemetery	27	10	0	15	0	2
Service Delivery	20	8	1	9	1	1
	78	24	6	29	3	16

Below is a summary of the percentage of the status of plan items. 31% of recommendations are ongoing and part of regular business operations. 37% of items are incomplete but part of the longer-term vision for the Town and projects will be considered on an annual basis during the budget process. 12% of items have been or are in the process of being completed and 20% require further study to determine the feasibility of implementing the recommendation.



Staff will review the progress of the Master Plan annually and will consult with the Parks, Beautification and Cemeteries and the Recreation and Sports Advisory Committees for recommendations on implementation strategies and timelines.

CONSULTATION

RCP Management team

FINANCIAL IMPACT/FUNDING SOURCE

There is no financial impact in this report. Any recommendations that require funds will be brought forward during future budget deliberations.

CORPORATE GOALS

How does this report support the corporate goals identified in the Community Strategic Plan?

- Lifestyle and amenities
- Customer service, communication and engagement
- Business attraction, retention and expansion
- Community growth
- Connectivity and transportation
- Not Applicable

Does this report relate to a specific strategic direction or project identified in the Community Strategic Plan? Please indicate section number and/or any priority projects identified in the plan.

Goal – Within the community, Tillsonburg will strive to offer residents the amenities, services and attractions they require to enjoy balanced lifestyles

Strategic Direction – N/A

Priority Project – N/A

ATTACHMENTS

Appendix A – Tillsonburg Parks and Recreation Master Plan – Implementation Strategy