

# The Corporation of the Town of Tillsonburg

## Economic Development Advisory Committee Meeting

### MINUTES

Tuesday, March 10, 2026

12:00 PM

Thompson Goossens Accountants Boardroom

21 Oxford Street, Tillsonburg

ATTENDANCE: Dane Willson  
Councillor Bob Parsons  
Lisa Gilvesy  
Andrew Burns  
Randy Thornton  
Gurvir Hans  
Randi-Lee Durham  
Steve Spanjers  
Jesse Goossens  
Scot Bolton, Chamber of Commerce Representative

Regrets: Kirby Heckford  
Mark Renaud, Executive Director, Tillsonburg BIA

Staff: Kyle Pratt, Chief Administrative Officer  
Cephas Panschow, Development Commissioner  
Duncan Bryce, Executive Assistant

#### 1. Call to Order

The meeting was called to order at 12:04 p.m.

#### 2. Adoption of Agenda

##### Resolution # 1

**Moved By:** Councillor Parsons  
**Seconded By:** Randy Thornton

THAT the agenda as prepared for the Economic Development Advisory Committee meeting of March 10, 2026, be adopted.

**Carried**

**3. Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest.

**4. Adoption of Minutes of Previous Meeting**

**Resolution # 2**

**Moved By:** Steve Spanjers  
**Seconded By:** Randi-Lee Durham

THAT the minutes of the previous Economic Development Advisory Committee meeting of February 10, 2026, be approved.

**Carried**

**5. General Business and Reports**

**5.1 Town's Site Plan By-law and Guidelines**

C. Panschow introduced Amy Hartley, Development Planner, Oxford County, Josh McFadden, Development Engineering Technologist & Drainage Superintendent, and Geno Vanhaelewyn, Chief Building Official, who attended this meeting to present this item to the Committee.

A. Hartley provided an overview of the attached and provided opportunity for the Committee to ask questions.

The above staff left once the Committee moved to item 5.2.

**5.2 Monthly Activity Update**

C. Panschow provided an overview of the Monthly Activity Update.

**6. Community Strategic Plan**

**6.1 Health Care Committee**

**6.1.1 Minutes - Community Health Care Advisory Committee**

K. Pratt answered the Committee's questions related to the Town's physician recruitment incentives.

## **7. Boundary Adjustment**

### **7.1 Boundary Adjustment Discussions with Ministry of Municipal Affairs and Housing**

K. Pratt informed the Committee that Town staff met with the ministry last week to discuss the boundary adjustment process.

The Committee discussed potential areas to expand before requesting an in-camera item next meeting to discuss exactly where the Committee will recommend the Town expand, and why.

## **8. Community Organization Updates**

### **8.1 Tillsonburg District Chamber of Commerce**

#### **8.1.1 Report from Chamber**

S. Bolton provided an overview of the Chamber Report.

## **9. Round Table**

S. Bolton notes the Simcoe Chamber and partnering groups are hosting an Innovative Frontier Forum on April 9.

A. Burns notes the Kinsmen Easter Egg Hunt on April 4 for children up to age 12.

B. Parsons notes the BIA's Pub Crawl this upcoming Saturday, March 14.

## **10. Next Meeting**

April 14 at 12:00 p.m.

## **11. Adjournment**

### **Resolution # 3**

**Moved By:** Steve Spanjers

**Seconded By:** Dane Willson

THAT the meeting be adjourned at 1:02 p.m.

**Carried**