

	Report Title	CAO Performance Evaluation 2016
	Report No.	MYR 19-01
	Author	Stephen Molnar - MAYOR
	Meeting Type	Council Meeting
	Council Date	January 14, 2019
	Attachments	

RECOMMENDATION

That Council receives MYR 19-01 CAO Performance Evaluation 2018 as Information;

And That Council establishes and appoints a CAO Performance Review Committee;

And That Council appoints Mayor Molnar, _____ and _____ to the CAO Performance Review Committee;

And Further That Council approves the proposed 2018 CAO Performance Evaluation Process as outlined in MYR 19-01.

EXECUTIVE SUMMARY

The requirement for a CAO performance evaluation is a condition of employment which states on or about the anniversary date, the CAO will participate in an annual performance review conducted by the Mayor and members of Council or a Committee of Council.

BACKGROUND

In accordance with the above, it is being recommended that a CAO Performance Review Committee be established in order to provide a process for all Council members to participate in the CAO performance review.

It is anticipated that the role of the CAO Performance Review Committee is to:

- Review the objectives/themes communicated by the CAO;
- Review the performance of the CAO in 2018 in relation to Council direction and CAO initiatives;
- With the CAO, jointly develop goals and objectives for 2019;
- Establish the measurement criteria for the defined goals and objectives in 2019;
- Make a recommendation to Council regarding 2019 goals and objectives;
- Provide recommendations for CAO compensation on a yearly basis.

CONSULTATION/COMMUNICATION

The Committee will extend the opportunity for input and feedback from all members of Council in advance of forwarding a final report for consideration.

FINANCIAL IMPACT/FUNDING SOURCE

Any financial impact is dependent on recommendations that may be made by the Committee, subject to Council approval, regarding compensation. Any impact has been considered within the 2019 budget.

COMMUNITY STRATEGIC PLAN (CSP) IMPACT

Excellence in Local Government;

- 1.1) Demonstrate strong leadership in Town initiatives
- 1.2) Demonstrate accountability

Report Approval Details

Document Title:	MYR 19-01.docx
Attachments:	
Final Approval Date:	Jan 8, 2019

This report and all of its attachments were approved and signed as outlined below:



David Calder - Jan 8, 2019 - 11:16 AM