



The Corporation of the Town of Tillsonburg

## Heritage, Beautification and Cemetery Advisory Committee

December 6, 2018

9:00 a.m.

Annex Board Room, 200 Broadway, 2nd Floor

# MINUTES

### **Present:**

Penny Esseltine, Corey Hill, Robert Marsden, Christine Nagy, Sue Saelens, Marian Smith, Maurice Verhoeve, Paul Wareing.

### **Absent with Regrets:**

Paul DeCloet, Ken Butcher, Reg Butcher.

### **Also Present:**

Amelia Jaggard, Donna Wilson.

### **1. Call to Order**

The meeting was called to order at 8:59 a.m.

### **2. Adoption of Agenda**

#### Resolution #1

Moved By: Marian Smith

Seconded By: Sue Saelens

THAT the Agenda as prepared for the Heritage, Beautification & Cemetery Advisory Committee meeting of December 6, 2018, be adopted.

**Carried**

### **3. Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared.

#### **4. Adoption of Minutes of Previous Meeting**

##### Proposed Resolution #2

Moved By: Christine Nagy

Seconded By: Sue Saelens

THAT the Heritage, Beautification & Cemetery Advisory Committee Meeting Minutes of August 9, 2018, be approved.

**Carried**

#### **5. General Business & Reports**

##### **5.1. House numbers**

Presentation from Laurel Beechey on October 4, 2018 regarding the look of the house number plaques. There was no quorum of the committee.

The Tillsonburg Century Plaque Program will remain as approved by Council.

##### **Motion:**

Moved By: Paul Wareing

Seconded By: Christine Nagy

THAT a sample of the Tillsonburg Century Plaque be ordered for promotional use.

**Carried**

##### **Motion:**

Moved By: Penny Esseltine

Seconded By: Christine Nagy

THAT the committee request staff to launch the program in the new year;

AND that committee look to do a media release and a promotion of this program at Paul Wareing's house and to invite the Mayor.

**Carried**

## 5.2. New Terms of Reference

Staff will be proposing to Council to dissolve the Heritage, Beautification, and Cemetery Committee. Two committees are being proposed which would split the mandate of the dissolved Heritage, Beautification, and Cemetery Committee, these are:

- Cultural, Heritage and Special Awards Committee
- Parks, Beautification and Cemeteries Advisory Committee

The Committee is in support of the proposed changes to the committee structure and the proposed terms of reference for each.

The committee discussed the Memorial Park Revitalization Advisory Committee mandate in terms of how it inter relates to Parks committee. The Memorial Park Revitalization Advisory Committee should share information with the Parks, Beautification and Cemeteries Advisory Committee for advice/ input. The committee suggests that the Terms of Reference should read, "Liaise with other organizations and Committees to promote Tillsonburg's parks and green spaces."

## 5.3. Review Committee Goals 2015-2018

1. Accomplished.
2. Accomplished.
3. Accomplished.
4. Did not happen.
5. Accomplished, ongoing.
6. Accomplished.
7. Accomplished, ongoing.
8. Did not pursue this. Some anti-littering initiative.
9. Accomplished.

#### **5.4. Winter urns/planters**

Winter planter initiative with the Horticultural Society sold 82 planters around town; over 50 shops and businesses participated. The plan is to do a four season program starting in March 2019. \$125 for four seasons. Each season the planter would be removed and replaced, the only responsibility of the business would be to water the plant(s).

#### **5.5. Columbarium**

A new columbarium is being proposed within the 2019 capital business plan/budget requests. The location for a new columbarium has not currently been determined.

### **6. Next Meeting**

January 10, 2018 at 9:00 a.m. Book new Board Room.

### **7. Adjournment**

#### Resolution #3

Moved By: Marian Smith

Seconded By: Sue Saelens

THAT the December 6, 2018 Heritage, Beautification & Cemetery Advisory Committee meeting be adjourned at 9:40 a.m.

**Carried**