



Town Of Tillsonburg 2019 Business Plan

Building/Planning/By-Law

December 17, 2018



2019 Business Objectives

Item	Owner	Project Value	Target Date
Implement Amanda Building Permitting Software Solution	CBO/Oxford County IT	\$0/Oxford Cty.	Q2
Building Code Amendments – Notify trades and general public on proposed amendments through handouts, verbal and website	DCBO	\$0	Ongoing
Develop Post-Disaster Event Protocol/Procedures	CBO	\$0	Q4
By-law Reviews – Noise, Animal Control, Traffic	CBO/By-Law	\$0	Q4
Camera Installation @ Library Lane – Monitor Alley Dumping	CBO/By-Law	\$5,000	Q2
Central Area Design Study/Traffic By-law - Vehicular/Pedestrian Movement Reconfiguration - Town Centre Mall Rear Entrance	CBO	\$0 (Proposal/Request for 2020 Budget)	Q3

2019 Business Objectives

Item	Owner	Project Value	Target Date
Central Area Design Study – Public Objectives – Alley Connecting Walkways	CBO	\$0 (Proposal/Request for 2020 Budget)	Q3
Central Area Design Study – Façade Improvement Program	CBO/Development Tech.	\$25,000 from Economic Dev't Budget	Q4
Review of Planning Process & Procedures	Development Tech. & Planner	\$0	Q1
Zoning By-Law Review & Housekeeping Amendments	County Planner	\$0	Q1
Review Site Plan Approval By-Law and Process	County Planner	\$0	Q1

Risks

- Increase in population and development activity has increased general inquiries and complaints
- Complex development/construction projects along with increased volumes require significant amount of staff time which may result in longer turn around times
- Continuing changes and potential 2019 updates to the Ontario Building Code require ongoing staff training and additional time to review permit applications
- Ontario Building Code Changes cause frustration for contractors, developers and owners and requires additional staff time to educate
- Increase By-Law inquiries and complaints resulting from Cannabis Legislation

Opportunities

- Improvement of departmental communications to community and development industry creates positive outcomes and transparency
- By-Law review provides updates and clarification that are relevant to current public needs
- Ongoing code training reduces liability and provides efficiencies
- Ongoing review of Central Area Design Study will provide a framework for future opportunity and development of the downtown BIA area
- Reducing the number of open permits reduces liability

Future Departmental Directions: 3 year outlook

2020

- Ontario Building Code – evaluate service review mandated by legislation
- Building Services Post-Disaster Preparedness
- Central Area Design Study – implement public objectives/recommendations
- Central Area Design Study/Traffic By-Law – implement Vehicular/Pedestrian Movement Reconfiguration - Town Centre Mall Rear Entrance
- By-Law Reviews

Future Departmental Directions: 3 year outlook

2021

- Review Permit Submission Web Portal Options & Digital Service Delivery
- Central Area Design Study – Public Realm
- By-Law Review

Future Departmental Directions: 3 year outlook

2022

- Central Area Design Study
- By-Law Review