COUNCIL BUDGET MEETING

MINUTES

Monday, January 21, 2019
5:00 PM
Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE:	Mayor Molnar
	Deputy Mayor Beres
	Councillor Esseltine
	Councillor Gilvesy
	Councillor Luciani
	Councillor Parker
	Councillor Rosehart
Staff:	David Calder, CAO
	Donna Wilson, Town Clerk
	Kevin De Leebeeck, Director of Operations
	Dave Rushton, Director of Finance
	Rick Cox, Director of Recreation, Culture and Parks
	Jeff Smith, Fire Chief

1. Call to Order

The meeting was called to order at 5:00 p.m.

2. Adoption of Agenda

Resolution # 1
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy
THAT the Agenda as prepared for the Council Budget Meeting of Monday, January 21, 2019, be adopted.
Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

4. Adoption of Council Minutes of Previous Meeting

5. Delegations

5.1 Ken Abbott - Regarding J. L. Scott McLean Outdoor Recreation Pad

Mr. Abbott provided an overview of his concerns regarding the J.L. Scott McLean Outdoor Recreation Pad.

Council were given the opportunity to ask questions.

Staff and the Mayor will be available to meet to discuss the concerns.

Resolution # 3
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy
THAT Council receive the delegation from Ken Abbott, as information.
Carried

6. Budget Requests

6.1 Tab 3 - Corporate Services 2019 Business Plan and Operating Budget Details

The Director of Finance went over the Corporate Services Business Plan and Budget Details.

Council were given the opportunity to ask questions.

Resolution # 4
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart
THAT Council receives Tab 3 - Corporate Services 2019 Business Plan and Operating Budget Details, as information.
Carried

6.2 Tab 4 - Human Resources 2019 Business Plan and Operating Budget Details

The Manager of Human Resources provided an overview of the business plan and budget details.

Council were given the opportunity to ask questions.

To park the additional FTE for Human Resources to discuss later in the budget process.

Resolution # 5
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart
THAT Council receives Tab 4 - Human Resources 2019 Business Plan and Operating Budget Details, as information.
Carried

6.3 Tab 5 - Operations 2019 Business Plan and Operating Budget Details

The Director of Operations went over the Operations Business Plan and budget.

Council were given the opportunity to ask questions.

Hawkins Bridge and slope stabilization issues to be reviewed and possibly included in this budget.

Council ask that the new proposed position for CVOR and Transit Operations be parked at this point.

Staff to provide council with a copy of the contract between the Town and the Transit Contractor.

Staff to provide a cost analysis on the ridership rate for this system in order for it to break even.

Resolution # 6
Moved By: Councillor Parker
Seconded By: Councillor Esseltine
THAT Council receives Tab 5 – Operations 2019 Business Plan and Operating Budget Details, as information.
Carried

6.4 Tab 6 - Recreation, Culture and Parks 2019 Business Plan and Operating Budget Details

The Director of Recreation, Culture and Parks reviewed the department business plan and budget.

Council were given the opportunity to ask questions.

Staff to review the hours of operation for the health club and possibly expanding those hours.

Staff to provide the costs for the concert series in 2018 which were not successful and to provide the number of tickets sold for the upcoming event on February 14, 2019.

Staff to provide the contract with Carruthers Entertainment for council's information.

Staff to contact the community group from South Ridge School parent group regarding the upgrades to the playground at the park and possible partnerships for that effort.

Resolution # 7
Moved By: Councillor Parker
Seconded By: Councillor Esseltine
THAT Council receives Tab 6 - Recreation, Culture and Parks 2019 Business Plan and Operating Budget Details, as information.
Carried

6.5 Tab 7 - Fire Services 2019 Business Plan and Operating Budget Details

The Fire Chief provided a review of the department business plan and budget.

Council were given the opportunity to ask questions.

Staff to provide page 6, 7 & 8 of the business plan, with a more detailed target date and budget value for council consideration.

To park the Fire Strategic Plan implementation until more information is provided.

Fire Prevention Officer is an additional FTE for this department.

Resolution # 8
Moved By: Councillor Esseltine
Seconded By: Councillor Parker
THAT Council receives Tab 7 - Fire Services 2019 Business Plan and Fire and Police Operating Budget Details, as information.
Carried

6.6 Tab 8 - Building, Planning and By-Law 2019 Business Plan and Operating Budget Details

The CBO provided a review of the department business plan and budget.

Council were given the opportunity to ask questions.

Council has requested that the Smoking, Cemetery, Signs and Tree Planting by-Laws also be reviewed going forward.

Resolution # 9
Moved By: Councillor Esseltine
Seconded By: Councillor Parker
THAT Council receives Tab 8 - 2019 Building, Planning and By-Law Business Plan and Operating Budget Details, as information.
Carried

6.7 Tab 9 - Economic Development and Marketing 2019 Business Plan and Operating Budget Details

The Development Commissioner appeared before council to provide an overview of the department business plan and budget.

Council were given the opportunity to ask questions.

Staff to park SOMA and bring background information for council's deliberations.

Wayfair signage should be added to the business plan.

Resolution # 10
Moved By: Councillor Luciani
Seconded By: Councillor Esseltine
THAT Council receives Tab 9 - Economic Development and Marketing 2019 Business Plan and Operating Budget Details, as information.
Carried

6.8 Tab 10 - Hydro Operations 2019 Business Plan and Operating Budget Details

The General Manager of THI appeared before Council and provided an overview of the business plan and budget.

Council were given the opportunity to ask questions.

Resolution # 11
Moved By: Councillor Luciani
Seconded By: Deputy Mayor Beres
THAT Council receives Tab 10 - Hydro Operations 2019 Business Plan and Operating Budget Details, as information.
Carried

7. Staff Reports

7.1 RCP 19-03 - Enabling Accessibility Grant Updates

Resolution # 12
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani
THAT Council receives Report RCP 19-02 - Enabling Accessibility Grant Updates;

AND THAT Council authorizes the Mayor and Clerk to sign the Amended Agreement with the Government of Canada for EAF Project 1511576 which provides an extension to the project period, shifts the project from the overpass location to the Broadway crossing, and gives pre-budget approval to execute the project;

AND THAT Council authorizes the Mayor and Clerk to sign the Agreement with the Government of Canada for EAF Project 1591684 to improve auditory accessibility at various Town facilities;

AND THAT the 2019 draft budget and RCP workplan be amended to include Project X97 at a cost of $75,000, including the Enabling Accessibility Grant of $48,750 and funding from the 2019 Asset Management program of $26,250, with pre-budget approval to execute the project.
Carried

7.2 RCP 19-04 - Draft Results for Aquatics Facility Survey

Resolution # 13
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani
THAT Council receives Report RCP 19-04 - Draft Results for Aquatics Facility Survey, as information.
Carried

8. Motions/Notice of Motions

Moved By: Councillor Esseltine

THAT Council direct staff to include the Lake Lisgar Revitalization Hawkins Bridge Shoreline Protection Project including funding options in their 2019 budget and business plans for Council deliberations.

Moved By: Councillor Esseltine

THAT Council direct staff to include the South Ridge School accessible playground development as a cooperative project between the Town and the South Ridge Parent Council in their 2019 Budget and Business Plans for Council deliberation.

9. Confirm Proceedings By-law

Resolution # 14
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy
THAT By-Law 4256, to Confirm the Proceedings of the Council meeting held on January 21, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.
Carried

10. Adjournment

Resolution # 15
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy
THAT the Council Budget Meeting of January 21, 2019, be adjourned at 8:16 p.m.
Carried