

MEMORANDUM

January 21, 2019

TO: Members of Council
FROM: Rick Cox, Director of Recreation, Culture & Parks

RE: Additional Security Gate at the Community Centre

At the Council Budget Meeting on Monday, January 7, 2019, it was requested that staff provide additional information about the estimated staff cost savings that placing an additional security gate could make possible.

Currently, when the Lions Auditorium has a function in it, two operations staff are scheduled for the duration of the event. Placing an additional security gate to restrict access to only the Lions Auditorium and kitchen will assist in reducing the number of staff required to monitor the building.

On average, there are two late-night events per month, requiring two staff to stay until at least 2am. If the gate is in place, one of those staff can go home after the end of the other building operations for the night, typically at around 11:30pm. This schedule change alone will save an estimated \$1100 per year. In addition, the gate will make it possible to have only one staff (instead of two) on-site for the several Holiday Mondays in a year where the Lions Bingo is the only use of the facility, for an annual savings of over \$600.

These two changes alone will facilitate staff cost savings enough to recover the estimated \$10,000 installation cost of the gate in less than six years.

Respectfully submitted,



Rick Cox
Director of Recreation, Culture & Parks