

	Report Title	General Volunteer Policy
	Report No.	RCP 19-09
	Author	Rick Cox, Director of Recreation, Culture & Parks
	Meeting Type	Council Meeting
	Council Date	January 28, 2019
	Attachments	Town of Tillsonburg General Volunteer Policy

RECOMMENDATION

THAT Council receives Report RCP 19-09 – General Volunteer Policy;
 AND THAT Council adopts the Town of Tillsonburg General Volunteer Policy.

EXECUTIVE SUMMARY

The Town of Tillsonburg recognizes the positive impact volunteers have on making our community a vibrant and unique place to live and work. Volunteers augment the services provided in the following areas: programs, recreation, parks, cemetery, museum and more. Volunteering provides opportunities for new skills, perspectives and demonstrating of particular talents to benefit our community. Enacting a General Volunteer Policy demonstrates the Corporation’s commitment to ensuring volunteers helping with Town initiatives are supported properly and recognized for their contribution.

BACKGROUND

The attached General Volunteer Policy was developed in consultation with all Town departments that work with volunteers. Best practices in volunteer management from other municipalities were considered and reflected in the draft policy.

This broad policy framework allows each area to develop appropriate procedures for volunteer management applicable to that function, while ensuring that best practices are applied consistently across all areas.

FINANCIAL IMPACT/FUNDING SOURCE

There is no direct financial impact of this policy. Resources to support volunteer programs, insurance costs, and volunteer recognition are determined through each Department’s operational budget process.

COMMUNITY STRATEGIC PLAN (CSP) IMPACT

1. Excellence in Local Government
 - Demonstrate strong leadership in Town initiatives
 - Streamline communication and effectively collaborate within local government
 - Demonstrate accountability

2. Economic Sustainability
 - Support new and existing businesses and provide a variety of employment opportunities
 - Provide diverse retail services in the downtown core
 - Provide appropriate education and training opportunities in line with Tillsonburg's economy

3. Demographic Balance
 - Make Tillsonburg an attractive place to live for youth and young professionals
 - Provide opportunities for families to thrive
 - Support the aging population and an active senior citizenship

4. Culture and Community
 - Promote Tillsonburg as a unique and welcoming community
 - Provide a variety of leisure and cultural opportunities to suit all interests
 - Improve mobility and promote environmentally sustainable living

Report Approval Details

Document Title:	RCP 19-09 - General Volunteer Policy.docx
Attachments:	- RCP 19-09 - ATT 01 - General Volunteer policy.January 2019.pdf
Final Approval Date:	Feb 4, 2019

This report and all of its attachments were approved and signed as outlined below:



David Calder - Feb 4, 2019 - 10:19 AM