

# MINUTES



Monday, February 11, 2019  
5:00 PM  
Council Chambers  
200 Broadway, 2nd Floor

ATTENDANCE: Mayor Molnar  
Deputy Mayor Beres  
Councillor Esseltine  
Councillor Gilvesy  
Councillor Luciani  
Councillor Parker  
Councillor Rosehart

Staff: Donna Wilson, Town Clerk  
Kevin De Leebeeck, Director of Operations  
Dave Rushton, Director of Finance  
Rick Cox, Director of Recreation, Culture and Parks  
Jeff Smith, Fire Chief  
Amelia Jaggard, Legislative Services Coordinator

Regrets: David Calder, CAO

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## 1. Call to Order

The Meeting was called to order at 5:00 p.m.

## 2. Closed Session

### Resolution # 1

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Gilvesy

THAT Council move into Closed Session at 5:00 p.m. to consider a proposed or pending acquisition or sale of land by the Town (Earle Street).

Carried

## **2.1 Proposed or Pending Land Acquisition or Sale (Earle Street)**

### **3. Adoption of Agenda**

#### **Resolution # 2**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT the Agenda as prepared for the Council meeting of Monday, February, 11, 2019, be adopted.

Carried

### **4. Moment of Silence**

### **5. Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

### **6. Adoption of Council Minutes of Previous Meeting**

#### **Resolution # 3**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT the minutes of the Council meeting held on Monday, January 28, 2019, be approved.

Carried

### **7. Presentations**

### **8. Public Meetings**

#### **8.1 Application for Zone Change - ZN 7-18-12 - 2370392 Ontario Ltd. (Matheson) - 101 Bidwell**

Eric Gilbert, County Planner, County of Oxford, appeared before Council and provided an overview of Report CP 2019-35, Application for Zone Change ZN 7-18-12.

Opportunity was given for comments and questions from Council.

The applicant, Jush Matheson, was in attendance and spoke in favour of the application.

Diane Ladoucer, 73 Washington Grand Avenue, appeared before Council in opposition of the application.

Ms. Ladoucer raised concerns about parking and potential traffic congestion on Washington Grand and Bidwell Streets posing a hazard to pedestrian traffic.

Ms. Ladoucer also noted concerns about the proposed brewery impacting the water pressure at her property, odors resulting from production and the impact on the sewage system.

Ms. Ladoucer also noted concerns about the proposed restaurant and potential for increased noise.

Ms. Ladoucer also noted concerns about the amount of proposed usages.

Kim Millard owner of Making Good Spirits, 103 Bidwell, appeared before Council neither in support of, or opposition of the application.

Ms. Millard raised concerns about parking and questioned what kind of impact there would be on taxes.

Debra Ferris, 70 Washington Grand Avenue, appeared before Council in opposition of the application.

Ms. Ferris raised concerns about parking and traffic congestion.

Ms. Ferris also noted concerns about odor resulting from production of a brewery.

No other members of the public appeared before Council in support of, or opposition to, the application.

Council passed the following resolution.

**Resolution # 4**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT Council approve the zone change application ZN 7-18-12, submitted by 2370392 Ontario Ltd. (Jush Matheson), whereby the lands described as Lots 885 & 886, Plan 500, Town of Tillsonburg, known municipally as 101 Bidwell Street are to be rezoned from 'Entrepreneurial Zone (EC)' to 'Special Entrepreneurial Zone (EC-sp)' to permit the establishment of a restaurant, a brewery and warehousing within an existing building.

Carried

**9. Planning Applications**

**10. Delegations**

**11. Deputation(s) on Committee Reports**

**12. Information Items**

**12.1 Community Transportation Grant Program Announcement**

**Resolution # 5**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Esseltine

THAT Council receive the correspondence regarding the Community Transportation Grant Program Announcement, as information.

Carried

**13. Staff Reports**

**13.1 Chief Administrative Officer**

**13.2 Clerk's Office**

**13.2.1 CLK 19-04 - Pregnancy and Parental Leave Policy**

**Resolution # 6**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Parker

THAT Council receives Report CLK 19-04 Pregnancy & Parental Leave for Council;

AND THAT Council chose Option 1 for remuneration of Council Members while on leave;

AND THAT a By-Law to authorize the policy be brought forward for Council consideration at the February 28, 2019 Council meeting.

Carried

**13.2.2 CLK 19-05 - Council-Staff Relations Policy**

**Resolution # 7****Moved By:** Deputy Mayor Beres**Seconded By:** Councillor Luciani

THAT Council receives Report CLK 19-05 Council-Staff Relations Policy;

AND THAT a By-Law to authorize the policy be brought forward for Council consideration at the February 28, 2019 Council meeting.

Carried

**13.2.3 CLK 19-06 - Integrity Commissioner/Meeting Investigator****Resolution # 8****Moved By:** Deputy Mayor Beres**Seconded By:** Councillor Luciani

THAT Report CL 19-06 Integrity Commissioner /Meeting Investigator, be received;

AND THAT By-Laws to authorize Agreements with Gregory Stewart to fill the Integrity Commissioner and Closed Meeting Investigator roles for the Town of Tillsonburg for a five year term, be brought forward for Council consideration.

Carried

**13.3 Development and Communication Services****13.4 Finance****13.5 Fire and Emergency Services****13.5.1 FRS 19-02 - Fundraising Authorization****Resolution # 9****Moved By:** Councillor Rosehart**Seconded By:** Councillor Gilvesy

THAT Report FRS 19-02 Fundraising Authorization is received as information;

AND THAT the Tillsonburg Fire Department's Public Education Committee is authorized by Council to fundraise for the purchase of a smoke alarm mascot.

Carried

### **13.6 Operations**

### **13.7 Recreation, Culture & Park Services**

#### **13.7.1 RCP 19-09 - General Volunteer Policy**

Volunteers will be required to read and acknowledged the policy.

##### **Resolution # 10**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Gilvesy

THAT Council receives Report RCP 19-09 General Volunteer Policy;

AND THAT Council adopts the Town of Tillsonburg General Volunteer Policy.

Carried

#### **13.7.2 RCP 19-10 - Update to the Municipal Alcohol Policy**

Staff to provide a red line version of the Municipal Alcohol Policy.

**Moved by:** Deb Gilvesy

**Seconded by:** Chris Rosehart

THAT Council defer Report RCP 19-10 Update to Municipal Alcohol Policy until February 28, 2019.

**Carried**

##### **Resolution # 11**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT Council receives Report RCP 19-10 Update to the Municipal Alcohol Policy;

AND THAT Council approves the updated Municipal Alcohol Policy;

AND THAT a By-Law is brought forward for consideration.

Deferred

**14. New Business**

**15. Consideration of Committee Minutes**

**15.1 Committee Minutes**

**Resolution # 12**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT Council receive the minutes of the Parks, Beautification and Cemetery Advisory Committee dated January 31, 2019, and the minutes of the Cultural, Heritage and Special Awards Advisory Committee dated February 5, 2019, as information.

Carried

**15.2 Tillsonburg Police Services Board Minutes**

**Resolution # 13**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT Council receive the Tillsonburg Police Services Board minutes dated December 19, 2018, as information.

Carried

**16. Motions/Notice of Motions**

**17. Resolutions/Resolutions Resulting from Closed Session**

**18. By-Laws**

**18.1 By-Law 4266, Municipal Alcohol Policy (M.A.P)**

**18.2 By-Law 4267, To Appoint an Integrity Commissioner**

**18.3 By-Law 4268, To Appoint a Meeting Investigator**

**18.4 By-Law 4270, To Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation**

**Resolution # 14**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT By-Law 4267, To Appoint an Integrity Commissioner; and

By-Law 4268, To Appoint a Meeting Investigator; and

By-Law 4270, To Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

## **19. Confirm Proceedings By-law**

### **Resolution # 15**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT By-Law 4265, to Confirm the Proceedings of the Council meeting held on February 11, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

## **20. Items of Public Interest**

The Ladies Foursome by Norm Foster will be playing at Theatre Tillsonburg February 14 to 17, 2019.

On Wednesday, February 13, 2019 Glendale is hosting a coffee house in hopes to raise money for the graduating class of 2019.

A Valentine's Dance will be held at the Lions Auditorium at the Tillsonburg Community Centre on Thursday, February 14, 2019.

There will be a pancake breakfast at the Tillsonburg Community Centre on Family Day, Monday, February 18, 2019. The grand opening of the J.L. Scott McLean Memorial Rink will be at 10:45 a.m.

The next Council Budget Meeting will be held on February 19, 2019 at 4:30 p.m.

On Wednesday, February 6, 2019 the Ontario Chicken Producers made a significant contribution to the Food Bank.



The Tillsonburg Lions Fish Fry will be held on Wednesday, February 13, 2019.

Operation All Dressed Up which hopes to provide equitable access to all grade 8 and 12 students to have attire for graduation ceremonies. Donations can be dropped off at any OPP detachment.

The next Council meeting will be Thursday, January 28, 2019 at 6:00 p.m.

**21. Adjournment**

**Resolution # 16**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT the Council meeting of Monday, February 11, 2019, be adjourned at 7:44 p.m.

Carried