

# MINUTES



Tuesday, January 29, 2019  
 9:00 AM  
 Council Chambers  
 200 Broadway, 2nd Floor

Regrets: Mayor Molnar  
 Deputy Mayor Beres  
 Councillor Esseltine  
 Councillor Gilvesy  
 Councillor Luciani  
 Councillor Parker  
 Councillor Rosehart

Regrets: David Calder, CAO  
 Donna Wilson, Town Clerk  
 Kevin De Leebeeck, Director of Operations  
 Dave Rushton, Director of Finance  
 Rick Cox, Director of Recreation, Culture and Parks  
 Jeff Smith, Fire Chief

## 1. Call to Order

THAT the meeting be called to order at 9:00 a.m.

## 2. Adoption of Agenda

### Resolution # 1

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT the Agenda as prepared for the Council Budget Meeting of Tuesday January 29, 2019, be adopted

Carried

## 3. Moment of Silence

**4. Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

**5. Adoption of Council Minutes of Previous Meeting**

**Resolution # 2**

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT the Minutes of the Council Budget Meeting of January 24, 2019 be approved.

Carried

**6. 2019 Municipal Budget and Business Plans**

**6.1 FIN 19-05 Parked Budget Items**

**Resolution # 3**

Moved By: Councillor Parker

Seconded By: Councillor Esseltine

THAT Council receives Report FIN 19-05, Parked Budget Items, as information.

Carried

**6.2 Memo - 2019-01-25 - potential cost to install a splash pad at LLWP.complete**

Discussion took place regarding the possibility of receiving/applying for a Trillium Grant.

Staff to look at maintenance costs regarding a splash pad.

**Resolution # 4**

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT Council receives Memo - Potential Cost to Install a Splash Pad, as information.

Carried

**6.3 Memo - 2019-01-25 - potential demolition costs for LLWP and Summer Place**

**Resolution # 5**

Moved By: Deputy Mayor Beres

Seconded By: Councillor Esseltine

THAT Council receives Memo - potential demolition costs for LLWP and Summer Place, as information.

Carried

**7. Pre Budget Approval Requests**

**7.1 OPS 18 - Operations Capital Pre-Budget Approval**

**Resolution # 6**

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT Council receive Report OPS 19-02 Operations Capital Pre-Budget Approval Request;

AND THAT Council provide 2019 pre-budget approval for project X13 Bradburn Area Reconstruction – Stage 2 of 2 (James, Hilldrop, Fairview) in the amount of \$800,000;

AND THAT Council provide 2019 pre-budget approval for project X11 North Park Phase 1 Rehabilitation (Langrell Ave.) in the amount of \$220,000;

AND THAT Council provide 2019 pre-budget approval for project X08 The Links Rehabilitation (Fairway, Green Eagle, Birdyway) in the amount of \$210,000;

AND THAT Council provide 2019 pre-budget approval for project X26 Survey Equipment Replacement in the amount of \$50,000.

Carried

Staff to provide a final list of approved budget items in the 2019 budget.

## 7.2 RCP 19-11 Capital Pre-Budget Approval Request

Discussion took place regarding the hardball diamond and the cost of the hardball backstop.

The Memorial Park and Lake Lisgar Master Plan includes moving the diamond - this would come to council prior to the project going forward to move the diamond

Staff to provide a report on the final location and determine a final plan on the hardball diamond. The Memorial Park Committee to review options and make recommendations on the final location of the diamond.

### **Resolution # 7**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT Council receives Report RCP 19-11 Capital Pre-Budget Approval Request;

AND THAT Council provide 2019 pre-budget approval for project X67 PKS – Annandale Diamond Lighting Phase 2 in the amount of \$50,000;

AND THAT Council provide 2019 pre-budget approval for project X72 PKS – Hardball #1 Backstop in the amount of \$30,000, be separated from the motion;

AND THAT Council provide 2019 pre-budget approval for project X88 TCC – DHW Replacement & Heat Recovery Integration.

### **Amendment:**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Gilvesy

THAT paragraph two, “THAT Council provide 2019 pre-budget approval for project X72 PKS – Hardball #1 Backstop in the amount of \$30,000”, be separated from the motion and dealt with separately.

Carried

**Resolution:****Moved By:** Councillor Gilvesy**Seconded By:** Councillor Rosehart

THAT Council receives Report RCP 19-11 Capital Pre-Budget Approval Request;

AND THAT Council provide 2019 pre-budget approval for project X67 PKS – Annandale Diamond Lighting Phase 2 in the amount of \$50,000;

AND THAT Council provide 2019 pre-budget approval for project X88 TCC – DHW Replacement & Heat Recovery Integration.

Carried

**Resolution:****Moved By:** Councillor Gilvesy**Seconded By:** Councillor Rosehart

THAT Council provide 2019 pre-budget approval for project X72 PKS – Hardball #1 Backstop in the amount of \$30,000.

Defeated

**8. Motions/ Notice of Motions****8.1 Councillor Esseltine**

Resolution No. 8 - Airport

It was noted that any lands at the airport that would be sold would come to council for approval.

**Resolution # 8****Moved By:** Councillor Esseltine**Seconded By:** Councillor Parker

THAT funding for capital projects relating to the Tillsonburg Airport, including the Airport Feasibility Study (X03) and the Airport Master Plan (X28) as well as any other capital projects proposed for 2019 and beyond comes from the tax stabilization reserves to be replenished after the sale of town owned lands adjacent to the airport

Carried

**Resolution # 9**

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT \$10,000 from the allocation for contracted services in the Parks budget be shifted to the Beautification program budget as a five-year contract for spring garden cleanup in 29 areas throughout the town has ended;

AND THAT an additional \$20,000 be allotted to the Parks budget to sustain the town-wide Beautification program initiated in 2017 and further developed in 2018 as an additional \$20,000 contributed to Beautification through a provincial downtown improvement grant in 2018 will not be available in 2019;

AND THAT a portion of the additional allocation be used for an increase of 0.66 FTE in seasonal and summer Parks staff for beautification work.

Defeated

**Resolution # 11**

Moved By: Councillor Esseltine

Seconded By: Deputy Mayor Beres

That council approve Capital Project X73 – Memorial Park Parking Expansion project on the condition that the plans and designs for each of the parking areas included in this project be brought back to council for final review and approval prior to construction.

Carried

**Resolution No. 12 – Scattering Gardens**

It was noted that regulations have changed and it is recommended that the Cemetery Committee provide recommendations and that staff review other communities to determine demand for this service.

**Resolution # 12**

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT council consideration of Capital Project X70 – Scattering Gardens Implementation be deferred until 2020 to allow time for an analysis of the local demand for this service at the cemetery, as well as for what impact

changed government regulations relating to scattering remains may have on the provision of this service.

Carried

#### Resolution No. 13 – Station Arts Building

Staff to provide a report on the costs of meeting the code requirements and what is required to continue occupancy for that building after April 1, 2019.

To provide the costs to relocate the programs and the time that this building would need to be closed in order to complete the required work.

#### **Resolution # 13**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT funding for Capital Project X92 (Station Arts Building and Fire Code Compliance) be deferred until a plan for the continued use of the facility and the extent of the remediation required is determined;

AND THAT a Staff report be brought back to Council by February 11, 2019.

Carried

#### Resolution No. 14 – Summer Place

It was suggested that public consultation take place prior to any action moving forward with these buildings.

#### **Resolution # 14**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT Capital Projects X94 SP – Summer Place Mould Abatement (\$25,000) and project X98 PBS – SP – Summer Place Roof Replacement (\$70,300) be removed from the 2019 budget;

AND THAT Council approve that the dollars budgeted from taxation for these projects be applied instead to the demolition of the Summer Place and Rowing Club facilities, as well as restoration including landscaping the area, and the development of plans to replace these facilities as required;

AND FURTHER THAT this issue be forwarded to the MPRPC for discussion and possible public consultation.

Carried

## 8.2 Councillor Gilvesy

Resolution No. 18 - Waterpark

Clarification was provided that the waterpark would continue to run as it did last season for 2019.

### **Resolution # 18**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT \$75,000 be put into reserves until all decisions with regards to the Waterpark, outdoor pool and waterpark building including Item X52FAC Aquatic Design Study until Council has had the opportunity to have consultation with associated service clubs who have invested both time and money to bring the Waterpark to fruition;

AND THAT staff send a letter of request to all associated service clubs of the waterpark and the Memorial Park Revitalization Committee and the Parks & Rec Committee, to provide their feedback and vision with regards to the future of the outdoor slide, outdoor pool and Waterpark building;

AND THAT said letter include the full costs for short term and long term repairs which will be required for all of the above items.

Carried

Resolution No. 19 – Drive Shed

### **Resolution # 19**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT Item #X78 CEM – Drive Shed be removed from Budget 2019.

Defeated

Resolution No. 20 – OPP Visitor Parking

It was suggested that staff look at public parking at the side rather than the front.

**Resolution # 20**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

That Report RCP-17-50 - Visitor Parking Improvements at the OPP Station be included in Budget deliberations 2019, with provisions for staff to look at further enhancing the size of the visitor location than what is indicated in the planned drawing to help alleviate pressure on the back parking lot.

Carried

Resolution No. 21 – Parking Site Plan

**Resolution # 21**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

That Item #X66 FAC Parking/site plan design for OPP/Fire/EMS be removed from Budget 2019.

Defeated

**Resolution** – Extend Taxiway G3

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT due to time constraints the extension of Taxiway G3 included in unfunded capital projects in Budget 2019 planning begin as soon as possible and the associated costs be fronted by the Town with reimbursement by the sale of the land in the future;

AND THAT any excess funds from the land sale be placed in reserve for future development at the airport.

Carried

Councillor Rosehart left the meeting at 11:35 a.m.

### 8.3 Councillor Parker

Resolution No. 22 – Gibson Bridge

Staff will follow the public engagement policy to provide notice for the closure of the Gibson Bridge.

**Resolution # 22**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT project X06 – Gibson Pedestrian Bridge Removal be included in the 2019 Budget.

Carried

Resolution No. 22 – Ice Resurfacer

**Resolution # 23**

**Moved By:** Councillor Parker

**Seconded By:** Deputy Mayor Beres

That X42 Replace #116 Ice Resurfacer be included in Budget 2019;

AND THAT Staff prepare a report with alternatives to dumping the snow outside of the Tillsonburg Community Centre;

AND THAT Staff investigate a service agreement with a company that specializes in Ice Resurfacing machines.

Carried

Resolution No. 24 – Security Gate

**Resolution # 24**

**Moved By:** Councillor Parker

**Seconded By:** Deputy Mayor Beres

That X68 TCC – Security Gate to secure Auditorium lobby be removed from 2019 Budget.

Carried

The following motions in item 8.4 to be deferred to the next Council Budget Meeting.

#### **8.4 Councillor Rosehart**

##### **Resolution # 25**

THAT the Town contract the grass cutting at the cemetery in order to improve the operational standards at the cemetery.

##### **Resolution # 26**

THAT The Concert Series in the Amount of \$12,000 be removed from the 2019 Budget.

##### **Resolution # 27**

THAT The FTE Financial Coordinator position be removed from the 2019 Budget

##### **Resolution # 28**

THAT The Fire Prevention Officer Coordinator position be removed from the 2019 Budget.

##### **Resolution # 29**

That project X06 – Gibson Pedestrian Bridge Removal from the 2019 Budget.

##### **Resolution # 30**

THAT the Town contract the grass cutting at the cemetery in order to enhance the operational standards at the cemetery.

##### **Resolution # 31**

THAT The Health & Safety Coordinator position be removed from the 2019 Budget.

##### **Resolution # 32**

THAT Project X51 Replace 81924G Loader be removed from the 2019 budget.

##### **Resolution # 33**

THAT The Transportation Coordinator position be removed from the 2019 Budget.

**Resolution # 34**

THAT Project X16 Public Works Yard Assessment in the amount of \$75,000 be removed from the 2019 budget.

**9. Confirm Proceedings By-law****9.1 By-Law 4263, To Confirm the Proceedings of the Council Meeting of January 29, 2019****Resolution # 35**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT By-Law 4263, To Confirm the Proceedings of the Council Meeting held on January 29, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

**10. Adjournment****Resolution # 36**

**Moved By:** Councillor Gilvesy

**Seconded By:** Deputy Mayor Beres

THAT the Council Budget Meeting of Thursday, January 29, 2019, be adjourned at 11:57 a.m.

Carried