The Corporation of the Town of Tillsonburg

Accessibility Advisory Committee

February 13, 2019
2:30 p.m.
Annex Board Room, 200 Broadway, 2nd Floor

MINUTES

Present:
Cindy Allen, Mike Cerna, Michael Kadey, Peter Luciani, Margaret McCrimmon, Peter Staley

Absent with Regrets:

Also Present:
Donna Wilson, Town Clerk
Amelia Jaggard, Legislative Services Coordinator

1. Call to Order
The meeting was called to order at 2:30 p.m.

2. Adoption of Agenda
Resolution #1
Moved by: Cindy Allen
Seconded by: Margaret McCrimmon
THAT the Agenda as prepared for the Accessibility Advisory Committee meeting of February 13, 2019, be adopted.
Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof
There were no disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting
Proposed Resolution #2
Moved by: Margaret McCrimmon
Seconded by: Mike Cerna
THAT the Accessibility Advisory Committee Meeting Minutes of November 28, 2018, be approved.
Carried

5. Presentations/Deputations

6. General Business & Reports
6.1. Orientation – Donna Wilson, Town Clerk
Amelia Jaggard, Legislative Services Coordinator, provided an overview of the materials available to members of the committee.
Donna Wilson provided an overview of the roles of members and general governance for committees.

6.2. Election of Chair and Vice Chair – Donna Wilson, Town Clerk

Moved by: Mike Cerna
Seconded by: Michael Kadey
THAT Peter Staley be nominated for the role of Vice Chair.
Carried

Moved by: Peter Staley
Seconded by: Pete Luciani
THAT Cindy Allen be nominated for the role of Chair.
Carried

6.3. Meeting location, dates and time

Moved by: Peter Staley
Seconded by: Mike Cerna
THAT the Accessibility Advisory Committee meet on the second Tuesday of the months of March, June, September and December at 2:00 p.m.
Carried

6.4. Terms of Reference

6.5. Set goals

Research available accessibility grants.

Undertake accessibility review of playground equipment throughout the Town.

To bring this item forward to the next meeting in order to allow for more discussion.

7. Correspondence

7.1. Enabling Accessibility Fund Update

8. Other Business

9. Next Meeting

March 12, 2019 at 2:00 p.m. at the Corporate Office in Suite 203.

10. Adjournment

Resolution #3

Moved by: Mike Cerna
Seconded by: Peter Staley
THAT the February 13, 2019 Accessibility Advisory Committee meeting be adjourned at 3:39 p.m.
Carried