



The Corporation of the Town of Tillsonburg

## Accessibility Advisory Committee

February 13, 2019

2:30 p.m.

Annex Board Room, 200 Broadway, 2nd Floor

# MINUTES

### **Present:**

Cindy Allen, Mike Cerna, Michael Kadey, Peter Luciani, Margaret McCrimmon, Peter Staley

### **Absent with Regrets:**

### **Also Present:**

Donna Wilson, Town Clerk  
Amelia Jaggard, Legislative Services Coordinator

### **1. Call to Order**

The meeting was called to order at 2:30 p.m.

### **2. Adoption of Agenda**

#### Resolution #1

Moved by: Cindy Allen

Seconded by: Margaret McCrimmon

THAT the Agenda as prepared for the Accessibility Advisory Committee meeting of February 13, 2019, be adopted.

**Carried**

### **3. Disclosures of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared.

### **4. Adoption of Minutes of Previous Meeting**

#### Proposed Resolution #2

Moved by: Margaret McCrimmon

Seconded by: Mike Cerna

THAT the Accessibility Advisory Committee Meeting Minutes of November 28, 2018, be approved.

**Carried**

### **5. Presentations/Deputations**

### **6. General Business & Reports**

#### **6.1. Orientation – Donna Wilson, Town Clerk**

Amelia Jaggard, Legislative Services Coordinator, provided an overview of the materials available to members of the committee.

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Donna Wilson provided an overview of the roles of members and general governance for committees.

**6.2. Election of Chair and Vice Chair – Donna Wilson, Town Clerk**

**Moved by:** Mike Cerna

**Seconded by:** Michael Kadey

THAT Peter Staley be nominated for the role of Vice Chair.

**Carried**

**Moved by:** Peter Staley

**Seconded by:** Pete Luciani

THAT Cindy Allen be nominated for the role of Chair.

**Carried**

**6.3. Meeting location, dates and time**

**Moved by:** Peter Staley

**Seconded by:** Mike Cerna

THAT the Accessibility Advisory Committee meet on the second Tuesday of the months of March, June, September and December at 2:00 p.m.

**Carried**

**6.4. Terms of Reference**

**6.5. Set goals**

Research available accessibility grants.

Undertake accessibility review of playground equipment throughout the Town.

To bring this item forward to the next meeting in order to allow for more discussion.

**7. Correspondence**

**7.1. Enabling Accessibility Fund Update**

**8. Other Business**

**9. Next Meeting**

March 12, 2019 at 2:00 p.m. at the Corporate Office in Suite 203.

**10. Adjournment**

**Resolution #3**

Moved by: Mike Cerna

Seconded by: Peter Staley

THAT the February 13, 2019 Accessibility Advisory Committee meeting be adjourned at 3:39 p.m.

**Carried**