

	Report Title	Results for Tender RFT 2019-003 Single Axle Cab and Chassis
	Report No.	OPS 19-03
	Author	Dan Locke, C.E.T., Manager of Public Works
	Meeting Type	Council Meeting
	Council Date	February 28, 2019
	Attachments	<ul style="list-style-type: none"> • None

RECOMMENDATION

THAT Council receive Report OPS 19-03, Results for Tender RFT 2019-003 Single Axle Cab and Chassis;

AND THAT Council award Tender RFT 2019-003 to TEAM Truck Centers of Woodstock, ON at a cost of \$120,382.08 (net HST included), the lowest bid received.

SUMMARY

As per the 2019 Operations Business Plan and in accordance with the Purchasing Policy a tender was issued for the supply and delivery of a new single axle cab and chassis for the retrofit of Roads Unit #61 to reuse the existing plow and body.

The tender closed on February 8th 2019 with a total of two (2) plan takers and two (2) bids received. The tender was advertised on the Tillsonburg website, the Tillsonburg News, Ebid Solutions and on Biddingo. Results of the tender are summarized below and include the estimated retrofit costs for each bid:

<u>Bidder</u>	<u>Delivery</u>	<u>Bid Price</u>	<u>Est. Retrofit Cost</u>	<u>Total</u>
1. Team Truck Centers	October	\$120,382.08	\$39,301.02	\$159,683.10
2. Carrier Centers	September	\$125,419.20	\$35,717.76	\$161,136.96

The above comparison includes net HST of 1.76%.

The additional retrofit costs of approximately \$3,600 for the Team Truck Center bid is due to some minor additional modification work (i.e. relocation of battery box, installation of two air control valves, etc.) compared to the Carrier Center bid, however remains the lowest cost overall. Although the delivery time is one (1) month longer, staff estimate approximately 6 – 8 weeks to complete the retrofit work which will allow this unit to be ready and placed into service for the 2019/2020 winter season. It is therefore staff's recommendation to award this RFT to Team Truck Centers.

FINANCIAL IMPACT/FUNDING SOURCE

2019 pre-budget approval in the amount of \$160,000 from debenture was provided at the December 17th 2018 Council Budget Meeting for the retrofit of Roads Unit #61. The bid price of a new cab and chassis of 120,382.08 (net HST included) plus estimated retrofit costs of \$39,301.02 (net HST included) is within the pre-budget approval amount.

COMMUNITY STRATEGIC PLAN

This project supports Objective 2 – Economic Sustainability of the Community Strategic Plan by providing the necessary equipment to maintain the Towns transportation network.

Report Approval Details

Document Title:	OPS 19-03 Results for Tender RFT 2019-003 Single Axle Cab and Chassis.docx
Attachments:	
Final Approval Date:	Feb 21, 2019

This report and all of its attachments were approved and signed as outlined below:

Sheena Hinkley - Feb 19, 2019 - 4:12 PM



David Calder - Feb 20, 2019 - 6:17 PM

Donna Wilson - Feb 21, 2019 - 8:01 AM