MINUTES

Thursday, February 28, 2019
6:00 PM
Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE:	Mayor Molnar
	Deputy Mayor Beres
	Councillor Esseltine
	Councillor Gilvesy
	Councillor Luciani
	Councillor Parker
	Councillor Rosehart
Staff:	David Calder, CAO
	Donna Wilson, Town Clerk
	Kevin De Leebeeck, Director of Operations
	Dave Rushton, Director of Finance
	Rick Cox, Director of Recreation, Culture and Parks
	Amelia Jaggard, Legislative Services Coordinator
Regrets:	Jeff Smith, Fire Chief

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1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Closed Session

3. Adoption of Agenda

Resolution # 1
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT the Agenda as prepared for the Council meeting of Thursday, February 28, 2019 be adopted.

Carried

4. Moment of Silence

5. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

6. Adoption of Council Minutes of Previous Meeting

Resolution # 2
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT the Minutes of the Council meeting held on February 11, 2019 and the Council Budget meeting held on February 19, 2019 be approved.

Carried

7. Presentations

8. Public Meetings

9. Planning Applications

10. Delegations

10.1 Town of Tillsonburg Concert Series

Mr. Carruthers notified the Clerk's Office that he was unable to attend the meeting.

11. Deputation(s) on Committee Reports

12. Information Items

12.1 Correspondence - Ministry of Municipal Affairs and Housing

Resolution # 4
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT Council receives the correspondence from the Ministry of Municipal Affairs and Housing, as information.

Carried

12.2 Correspondence - Ministry of Finance - OMPF

Resolution # 5
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives the correspondence from the Ministry of Finance, as information.

Carried

12.3 Correspondence - Ministry of Development, Job Creation and Trade

Staff to provide this information to the Economic Development Advisory Committee.

Resolution # 6
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives the correspondence from the Ministry of Development, Job Creation and Trade, as information.

Carried

12.4 Regional Reform Report - Woodstock City Council

Oxford CAO's will be meeting to discuss the regional governance review.

The CAO will report back to Council prior to a report being submitted to County Council.

Stakeholders will have an opportunity to provide input.

Resolution # 7
Moved By: Councillor Luciani
Seconded By: Councillor Esseltine

THAT Council receives the report for Woodstock City Council regarding regional government review, as information;

AND THAT Council direct the CAO to participate with Oxford County CAO's in discussions regarding the regional governance review;

AND THAT this initiative be added to the 2019 Business Plans.

Carried

13. Staff Reports

13.1 Chief Administrative Officer

13.2 Clerk's Office

13.2.1 CLK 19-07 - Committees of Council Additional Appointments

Resolution # 8
Moved By: Councillor Luciani
Seconded By: Councillor Gilvesy

THAT Council receives Report CLK 19-07, Committees of Council Additional Appointments;

AND THAT By-Law 4276, to amend Schedule A of By-Law 4247, be brought forward for Council consideration.

Carried

13.3 Development and Communication Services

13.4 Finance

13.4.1 FIN 19-04 - 2019 - Proposed Draft Budget Adjustments

Opportunity was given for comments and questions from Council.

Resolution #9
Moved by: Councillor Esseltine
Seconded by: Councillor Parker

THAT Council receives Report FIN 19-04 2019 Proposed Draft Budget Adjustments, as information.

Carried.

Motion

Moved by: Councillor Givlesy
Seconded by: Councillor Rosehart

WHEREAS in the 2019 Business Plan and Budget deliberations for the Town of Tillsonburg there have been 3 identifiable positions recommended for support in 2019;

AND WHEREAS one of these positions (Financial Coordinator) is included in the Draft Budget as a Contract position, as amended;

AND WHEREAS additional Full-Time Equivalent requests are included in the 2019 Draft Business Plan and Budget for a Health and Safety Coordinator and a Transportation Coordinator;

BE IT RESOLVED that consistent with the Financial Coordinator position, that the Health and Safety contract position be extended as a contractual relationship and subject to further review in 2020 Business Plan and Budget deliberations;

AND FURTHER that the Transportation Coordinator position be introduced as a contractual position and subject to further review in 2020 Business Plan and Budget deliberations.

Carried.

Motion

Moved by: Councillor Gilvesy
Seconded by: Councillor Rosehart

THAT Item X53 PKS Trails Master Plan implementation be put on hold subject to a report from staff with regards to maintenance costs and policing requirements and capabilities.

Carried.

Council passed the sidewalk connectivity program in 2018.

The amount designated to the sidewalk connectivity program in the proposed 2019 budget would create approximately 150 meters of new sidewalk.

Staff to report to Council regarding the accomplishments on the program in 2019.

Motion

Moved by: Councillor Gilvesy
Seconded by: Councillor Rosehart

THAT Item X-15 Sidewalk Connectivity Program be removed from the 2019 Budget and that the funds remain in asset management reserve.

Defeated.

Motion

Moved by: Councillor Gilvesy
Seconded by: Councillor Parker

THAT Staff move forward with fire code compliance at the Station Arts Centre, Option 2 in the amount of $170, 136 with an estimated time of completion by July 1, 2019;

AND defer X-91 - the roof repair subject to staff report;

AND THAT a course be set to fundraise to address the other concerns contained in the report;

AND THAT any money remaining be replaced in asset management reserves.

Carried.

Motion

Moved by: Councillor Rosehart
Seconded by: Councillor Gilvesy

THAT the Volunteer Appreciation Event be held once during the final year of the Term of Council.

AND THAT the $5,000 designated for this event in the 2019 budget be removed.

Defeated.

13.4.2 FIN 19-05 - 2019 - Final Budget and Departmental Business Plans

Senior Leadership Team will bring forward a report regarding the 2019 Business Plan and Budget deliberation process. Council members to send their comments/recommendations to the Director of Finance.

Staff to provide public notice regarding the approved 2019 Budget and Business Plans.

Resolution # 10
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives report FIN 19-05 2019 Final Budget and Departmental Business Plans;

AND THAT the 2019 Budget in the amount of $15,718,000 from taxation be adopted;

AND FURTHER THAT a by-law be brought forward setting the 2019 Property Tax Rates.

Carried

13.5 Fire and Emergency Services

13.6 Operations

13.6.1 OPS 19-03 - Results for Tender RFT 2019-003 Single Axle Cab and Chassis

Resolution # 11
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT Council receives Report OPS 19-03, Results for Tender RFT 2019-003 Single Axle Cab and Chassis;

AND THAT Council award Tender RFT 2019-003 to TEAM Truck Centers of Woodstock, ON at a cost of $120,382.08 (net HST included), the lowest bid received.

Carried

13.7 Recreation, Culture & Park Services

13.7.1 RCP 19-10 - Update to the Municipal Alcohol Policy

Resolution # 12
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT Council receives Report RCP 19-10, Update to the Municipal Alcohol Policy;

AND THAT Council approves the updated Municipal Alcohol Policy;

AND THAT a by-law be brought forward for consideration.

Carried

14. New Business

15. Consideration of Committee Minutes

15.1 Committee Minutes

Resolution # 13
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives the Economic Development Advisory Committee Minutes dated January 8, 2019 and February 12, 2019, the Cultural, Heritage and Special Awards Advisory Committee Minutes dated February 5, 2019, the Parks, Beautification and Cemetery Advisory Committee Minutes dated February 7, 2019, the Accessibility Advisory Committee Minutes dated February 13, 2019, and the Tillsonburg Transit Advisory Committee Minutes dated February 14, 2019, as information.

Carried

15.2 Long Point Region Conservation Authority Board Minutes

Resolution # 14
Moved By: Councillor Luciani
Seconded By: Deputy Mayor Beres

THAT Council receives the Long Point Region Conservation Authority Board Minutes dated January 9, 2019, as information.

Carried

16. Motions/Notice of Motions

Moved by: Councillor Gilvesy

THAT the Council Staff Relations Policy be reviewed in April 2020.

17. Resolutions/Resolutions Resulting from Closed Session

18. By-Laws

18.1 By-Law 4266, To Adopt a Municipal Alcohol Policy (M.A.P.)

18.2 By-Law 4274, To Adopt a Council-Staff Relations Policy

18.3 By-Law 4275, To Adopt a Pregnancy and Parental Leave for Members of Council Policy

18.4 By-Law 4276, To Amend Schedule A of By-Law 4247

Resolution # 15
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT By-Law 4266, To Adopt a Municipal Alcohol Policy (M.A.P.); and

By-Law 4274, To Adopt a Council-Staff Relations Policy; and

By-Law 4275, To Adopt a Pregnancy and Parental Leave for Members of Council Policy; and

By-Law 4276, To Amend Schedule A of By-Law 4247, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

19. Confirm Proceedings By-law

Resolution # 16
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT By-Law 4277, to Confirm the Proceedings of the Council meeting held on February 28, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

20. Items of Public Interest

21. Adjournment

Resolution # 17
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT the Council Meeting of Thursday, February 28, 2019, be adjourned at 7:40 p.m.

Carried