

# MINUTES



Monday, March 25, 2019  
5:00 PM  
Council Chambers  
200 Broadway, 2nd Floor

ATTENDANCE: Mayor Molnar  
Deputy Mayor Beres  
Councillor Gilvesy  
Councillor Luciani  
Councillor Parker  
Councillor Rosehart  
Regrets: Councillor Esseltine  
Staff: Donna Wilson, Town Clerk  
Dave Rushton, Director of Finance  
Rick Cox, Director of Recreation, Culture and Parks  
Lana White, Deputy Clerk/Executive Assistant  
Regrets: David Calder, CAO  
Kevin De Leebeeck, Director of Operations

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## 1. Call to Order

The Meeting was called to order at 5:00 p.m.

## 2. Closed Session

### Resolution # 1

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Gilvesy

THAT Council move into Closed Session at 5:00 p.m. to consider personal matters about an identifiable individual, including Town employees (CAO Performance Appraisal).

**Carried**

### 3. **Adoption of Agenda**

#### **Resolution # 2**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Luciani

THAT the Agenda as prepared for the Council Meeting of Monday, March 25, 2019 be adopted.

**Carried**

### 4. **Moment of Silence**

### 5. **Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

### 6. **Adoption of Council Minutes of Previous Meeting**

#### **Resolution # 3**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Parker

THAT the Minutes of the Council Meeting of March 11, 2019 be approved.

**Carried**

### 7. **Presentations**

### 8. **Public Meetings**

#### **Resolution # 4**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Rosehart

THAT Council move into the Committee of Adjustment to hear applications for Minor Variance at 6:04pm.

**Carried**

#### **8.1 Application for Minor Variance - A02-19 - 59 Trillium Drive (Simon Wagler Homes)**

Eric Gilbert, Senior Planner, County of Oxford, appeared before Council and provided an overview of Report 2019-75, File A02-19 Application for Minor Variance.

Opportunity was given for comments and questions from Council.

No members of the public appeared before Council either in support of, or opposition to, the application.

Council passed the following resolution.

**Resolution # 5**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Luciani

THAT the Committee of Adjustment approves Application File A02-19, submitted by Simon Wagler Homes, for lands described as Lot 43, Plan 41M-145, Town of Tillsonburg, as it relates to:

1. Relief from Section 6.2, Table 6.2 – Zone Provisions, to increase the maximum permitted lot coverage of an ‘R1-21’ zoned lot from 35% to 36% of the lot area, subject to the condition that a building permit for the proposed dwelling shall be issued within one year of the date of the Committee’s decision.

**Carried**

**Resolution # 6**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Luciani

THAT Council move out of the Committee of Adjustment and move back into regular Council session at 6:06pm.

**Carried**

**8.2 Application for Zone Change - ZN 7-19-02 - 74 Sanders Crescent (Erica Patenaude)**

Eric Gilbert, Senior Planner, County of Oxford, provided an overview of Report CP 2019-83, Application for Zone Change & Deeming By-Law ZN 7-19-02.

Opportunity was given for comments and questions from Council.

Aaron Pattyn, 90 Denrich Avenue, was in attendance, in support of the application.

No members of the public appeared before Council either in support of, or opposition to, the application.

Council passed the following resolution.

A Deeming By-Law and Zoning By-Law will be brought forward at the April 8, 2019 Council Meeting.

**Resolution # 7**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Parker

THAT Council approves the zone change application submitted by Erica Patenaude, whereby the lands described as Block 47, Plan 41M-241 & Block A, Plan M60, Town of Tillsonburg, known municipally as 74 Sanders Crescent are to be rezoned from 'Low Density Residential Type 1 Zone (R1)' & 'Low Density Residential Type 1A Holding Zone (R1A-H)' to 'Special Low Density Residential Type 1 A Zone (R1A-sp)' to permit a single detached dwelling with a reduced exterior side yard width;

AND FURTHER THAT the Council approves the request to enact a deeming by-law, to deem lands known as Block 47, Plan 41M-241 & Block A, Plan M60, Town of Tillsonburg to not be within a registered plan of subdivision, to merge the lands to provide a single residential building lot.

**Carried**

**9. Planning Applications**

**10. Delegations**

**11. Deputation(s) on Committee Reports**

**12. Information Items**

**12.1 Lake Erie Source Protection Committee Municipal Member Nomination**

**Resolution # 8**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Luciani

THAT Council receives the Memo regarding the Lake Erie Region Source Protection Committee Municipal Member Nomination, as information; and

THAT Tillsonburg Town Council supports the appointment of the Coordinator of Source Protection (Risk Management Official and Inspector) for the County of Oxford to the Lake Erie Region Source Protection Committee.

**Carried**

## **12.2 Ontario Senior of the Year Award**

### **Resolution # 9**

**Moved By:** Councillor Luciani

**Seconded By:** Deputy Mayor Beres

THAT Council receives notice of the Ministry of Citizenship and Immigration's 'Ontario Senior of the Year Award' nomination period;

AND THAT nominations received by the municipality will be considered, and a submission made to the Ministry, with a deadline of April 30, 2019.

**Carried**

## **13. Mayor Reports**

### **13.1 MYR 19-05 - Update - CAO Performance Appraisal**

#### **Resolution # 10**

**Moved By:** Councillor Luciani

**Seconded By:** Councillor Gilvesy

THAT Council receives Report MYR 19-05;

AND THAT Council endorses the recommendations for the identified Goals and Objectives and recommended Remuneration;

AND THAT the work of the Review Committee be considered complete and that the Committee be disbanded.

**Carried**

## **14. Staff Reports**

### **14.1 Chief Administrative Officer**

### **14.2 Clerk's Office**

#### **14.2.1 CLK 19-08 - Committees of Council Additional Appointments**

##### **Resolution # 11**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Luciani

THAT Council receives Report CLK 19-08 - Committees of Council Additional Appointments;

AND THAT By-Law 4281 to amend Schedule A of By-Law 4247, be brought forward for Council consideration.

**Carried**

#### **14.2.2 CLK 19-09 - Appointments to the Property Standards Committee**

##### **Resolution # 12**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Luciani

THAT Council receives Report CLK 19-09 Appointments to the Property Standards Committee;

AND THAT By-Law 4282 to establish and appoint members to the Property Standards Committee by The Corporation of The Town of Tillsonburg, be brought forward for Council consideration.

**Carried**

### **14.3 Development and Communication Services**

### **14.4 Finance**

#### **14.4.1 FIN 19-06 - 2018 Remuneration and Expenses**

##### **Resolution # 13**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Gilvesy

THAT FIN19-06 - 2018 Remuneration and Expenses be received as information.

**Carried**

#### **14.4.2 FIN 19-07 - Plotter Replacements**

**Resolution # 14****Moved By:** Councillor Rosehart**Seconded By:** Councillor Gilvesy

THAT FIN19-07 - Plotter Replacements be received as information;

AND THAT two plotter/scanners be purchased by the IT department to replace failing units not included in the 2019 Budget;

AND FURTHER THAT the funding for these units comes from the IT Reserve and the Asset Management Reserve (\$11,072) using unutilized funds from the purchase of survey equipment.

**Carried****14.5 Fire and Emergency Services****14.6 Operations****14.6.1 OPS 19-06 - Results for RFP 2019-002 Survey Equipment****Resolution # 15****Moved By:** Councillor Gilvesy**Seconded By:** Councillor Rosehart

THAT Council receives Report OPS 19-06 - Results for RFP 2019-002 Survey Equipment;

AND THAT Council award RFP 2019-002 to Cansel of Richmond Hill, ON at a cost of \$36,012.87 (net HST included), the highest scoring proposal received.

**Carried****14.7 Recreation, Culture & Park Services****14.7.1 RCP 19-13 - Cogeneration Turbines Factory Protection Plan****Resolution # 16****Moved By:** Councillor Gilvesy**Seconded By:** Councillor Rosehart

THAT Council receives Report RCP 19-12 – Cogeneration Turbines Factory Protection Plan;

AND THAT Council authorizes the Mayor and Clerk to sign the Factory Protection Plan with Whitby Hydro Energy Services Corporation at Level C for 9 years at an annual cost of \$39,976 plus applicable taxes.

**Carried**

**15. New Business**

**16. Consideration of Committee Minutes**

**16.1 Committee Minutes**

**Resolution # 17**

**Moved By:** Councillor Luciani

**Seconded By:** Deputy Mayor Beres

THAT Council receives the Cultural, Heritage and Special Awards Advisory Committee Minutes dated March 6, 2019, the Recreation and Sports Advisory Committee Minutes dated March 7, 2019, the Parks, Beautification and Cemetery Advisory Committee Minutes dated March 7, 2019, and the Accessibility Advisory Committee Minutes dated March 12, 2019, as information.

**Carried**

**17. Motions/Notice of Motions**

**17.1 Councillor Gilvesy - Council Staff Relations Policy**

Councillor Gilvesy introduced a Motion in regards to the Council Staff Relations Policy.

**Resolution # 18**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT the Council Staff Relations Policy be reviewed in April 2020.

**Carried**

**18. Resolutions/Resolutions Resulting from Closed Session**

**19. By-Laws**



**19.1 By-Law 4281, To Amend Schedule A of By-Law 4247, to Define the Mandate and Membership for Committees**

**19.2 By-Law 4282, To establish and appoint members to the Property Standards Committee**

**Resolution # 19**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Luciani

THAT By-Law 4281, To Amend Schedule A of By-Law 4247, to Define the Mandate and Membership for Committees; and

By-Law 4282, To Establish and Appoint Members to the Property Standards Committee, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

**20. Confirm Proceedings By-law**

**Resolution # 20**

**Moved By:** Councillor Luciani

**Seconded By:** Deputy Mayor Beres

THAT By-Law 4284, to Confirm the Proceedings of the Council Meeting held on March 25, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

**21. Items of Public Interest**

The Customer Service Centre will be temporarily relocated from 10 Lisgar Avenue to 200 Broadway, Suite 203, for the period April 4 - 8, 2019, to accommodate construction. Appropriate notice, as well as signage at both locations, will be provided.

A Special Council Meeting has been called for April 1, 2019, 5:00 to 6:30 p.m. in the Council Chambers, Development Charges Review.

The outdoor ice pad has been turned off for the season.

**22. Adjournment****Resolution # 21****Moved By:** Councillor Parker**Seconded By:** Councillor Luciani

THAT the Council Meeting of Monday, March 25, 2019 be adjourned at 7:11 p.m.

**Carried**