

	Report Title	Tillsonburg Airport Advisory Committee Comment Regarding the Airport Development Manual
	Report No.	OPS 19-09
	Author	Staff on behalf of Mark Renaud, TAAC Chair
	Meeting Type	Council Meeting
	Council Date	April 8, 2019
	Attachments	

RECOMMENDATION

THAT Council receive Report OPS 19-09 Tillsonburg Airport Advisory Committee Comment Regarding the Airport Development Manual as information.

BACKGROUND

At the January 28th 2019 Regular Council meeting Report OPS 19-01 Airport Building Permits was referred to the Tillsonburg Airport Advisory Committee for review and comment prior to the matter being brought to Council for consideration.

SUMMARY

At the Tillsonburg Airport Advisory Committee meeting on March 21st 2019, the Committee was provided with a verbal summary of background information that led to Council's request from the Committee regarding Report OPS 19-01 Airport Building Permits. The Committee raised concerns of not being able to advance development at the Airport since South-West Oxford's position of no longer issuing building permits for the Airport. Through discussion and review of Report OPS 19-01 it was highlighted that neither South-West Oxford or the Town of Tillsonburg have the authority to require building permits at the Airport, but that since the Town owns the Airport Property an alternative process of administering Airport development entirely in-house by Town staff can achieve the same outcome. The Committee further discussed that an Airport Development Manual would help communicate expectations and requirements to potential applicants upfront and provide a more streamlined process for review and approval. The Committee then passed the following resolution:

Moved by: Geoffrey Lee

Seconded by: Jeremy Stockmans

"THAT the Tillsonburg Airport Advisory Committee supports the administration of development activity at the Airport entirely in-house by Town Staff,

AND THAT Town staff expedite the assembly of the Airport Development Manual"

Carried.

FINANCIAL IMPACT/FUNDING SOURCE

There is potential to increase revenues through land lease agreements associated with new hangar development at the Airport.

COMMUNITY STRATEGIC PLAN (CSP)

1. Excellence in Local Government
 - ☒ Demonstrate strong leadership in Town initiatives
 - ☐ Streamline communication and effectively collaborate within local government
 - ☐ Demonstrate accountability
2. Economic Sustainability
 - ☒ Support new and existing businesses and provide a variety of employment opportunities
 - ☐ Provide diverse retail services in the downtown core
 - ☐ Provide appropriate education and training opportunities in line with Tillsonburg's economy

Report Approval Details

Document Title:	OPS 19-09 Tillsonburg Airport Advisory Committee Comment Regarding the Airport Development Manual.docx
Attachments:	
Final Approval Date:	Apr 3, 2019

This report and all of its attachments were approved and signed as outlined below:



David Calder - Apr 3, 2019 - 8:28 AM