MINUTES

Monday, April 8, 2019
6:00 PM
Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE:	Mayor Molnar
	Deputy Mayor Beres
	Councillor Esseltine
	Councillor Gilvesy
	Councillor Luciani
	Councillor Parker
	Councillor Rosehart
Staff:	David Calder, CAO
	Donna Wilson, Town Clerk
	Kevin De Leebeeck, Director of Operations
	Dave Rushton, Director of Finance
	Rick Cox, Director of Recreation, Culture and Parks
	Lana White, Deputy Clerk/Executive Assistant

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1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Adoption of Agenda

Resolution # 1
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT the Agenda as prepared for the Council Meeting of Monday, April 8, 2019 be adopted.

Carried

3. Moment of Silence

4. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

5. Adoption of Council Minutes of Previous Meeting

Resolution # 2
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT the Minutes of the Council Meeting of March 25, 2019 and the Special Council Meetings of March 21 and April 1, 2019 be approved.

Carried

6. Presentations

6.1 Town of Tillsonburg Aquatics Facility Study

Anand Desai, from Monteith Brown Planning Consultants, appeared before Council to present the Town of Tillsonburg Aquatics Facility Study.

Opportunity was given for Council to ask questions and comment.

Resolution # 3
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives the presentation by Monteith Brown Planning Consultants, in regards to the Town of Tillsonburg Aquatics Facility Study, as information;

AND THAT the information be referred to the Town's Advisory Committees for comment, and subsequently to staff for a report and recommendation back to Council.

Carried

6.2 Tillsonburg Community Centre Design Discussion, Design Option Report

Chris Burbidge, from MJMA, appeared before Council to present the Tillsonburg Community Centre Design Option Report, including costing assumptions.

Opportunity was given for questions and comments from Council.

Information is to be communicated to the service clubs before the end of the month.

Resolution # 4
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives the presentation by Maclennan Jaunkains Miller Architects (MJMA), in regards to the Tillsonburg Community Centre Design Options Report, as information;

AND THAT the information be referred to the Town's Advisory Committees for comment, and subsequently to staff for a report and recommendation back to Council;

AND THAT this information be brought forward as well as opening the dialogue from committees for additional options and recommendations back to Council in June 2019.

Carried

7. Public Meetings

8. Planning Applications

8.1 Application for Zone Change - ZN 7-19-03 - Oxnard Developments Inc.

Eric Gilbert, Senior Planner, County of Oxford, appeared before Council and presented Report CP 2019-85 for the Application for Zone Change ZN 7-19-03 - Oxnard Developments Inc.

Resolution # 5
Moved By: Councillor Parker
Seconded By: Councillor Esseltine

THAT Council approves the zone change application, File No. ZN 7-19-03, as submitted by Oxnard Developments Inc., for lands described as Blocks 6,7 & 9, Plan 41M-272, Town of Tillsonburg, to rezone the subject lands to remove the Holding Provision from properties within Phase 2 of Potters Gate.

Carried

9. Delegations

9.1 Cedric Tomico - Delegation regarding Item 10.2

Cedric Tomico appeared as a delegation in regards to Agenda Item 10.2, Tillsonburg Hydro Inc.'s Distribution System Expansion Costs and Charges.

Mr. Tomico noted concerns from the development community and asked for consideration to delay these changes.

Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT Council receives the delegation of Cedric Tomico as information.

Carried

10. Deputation(s) on Committee Reports

10.1 CLK 19-10 - Tillsonburg Transit Advisory Committee Terms of Reference

Sherry Hamilton, Chair of the Tillsonburg Transit Advisory Committee, appeared before Council to speak to Report CLK 19-10 - Tillsonburg Transit Advisory Committee Terms of Reference. The report addresses the changes required to bring the document up-to-date.

Resolution # 6
Moved By: Councillor Luciani
Seconded By: Councillor Rosehart

THAT Council receives Report CLK 19-10 - Tillsonburg Transit Advisory Committee Terms of Reference;

AND THAT Council approves the amended Terms of Reference for the Tillsonburg Transit Advisory Committee.

Carried

10.2 DCS 19-07 - Economic Development Advisory Committee Resolution Regarding THI's New Economic Evaluation Model

Jesse Goossens, Chair of the Economic Development Advisory Committee, appeared before Council to speak to Report DCS 19-07 - Economic Development Advisory Committee Resolution Regarding THI's

New Economic Evaluation Model. The report contains the concerns and requests of the Committee.

Resolution # 7
Moved By: Councillor Gilvesy
Seconded By: Councillor Parker

THAT Council receives Report DCS 19-07 - Economic Development Advisory Committee Resolution Regarding THI's New Economic Evaluation Model as information;

AND THAT the CAO provide an update report for the Council meeting of April 23, 2019;

AND FURTHER THAT Council call a special meeting of the Shareholder of Tillsonburg Hydro Inc. and the Board of Directors of Tillsonburg Hydro Inc. be called on April 23, 2019, to discuss the Economic Evaluation Model recently approved by the Board.

Carried

10.3 OPS 19-09 - Tillsonburg Airport Advisory Committee Comment Regarding the Airport Development Manual

Mark Renaud, Chair of the Tillsonburg Airport Advisory Committee, appeared before Council to speak to Report OPS 19-09 - Tillsonburg Airport Advisory Committee Comment Regarding the Airport Development Manual.

Resolution # 8
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives Report OPS 19-09 - Tillsonburg Airport Advisory Committee Comment Regarding the Airport Development Manual, as information.

Carried

11. Information Items

11.1 Ministry of Infrastructure and Communities - Gas Tax Fund

Resolution # 9
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT Council receives the correspondence from the Minister of Infrastructure and Communities, in regards to the Gas Tax Fund, as information.

Carried

11.2 Big Brothers Big Sisters of Ingersoll, Tillsonburg & Area - Appreciation for 2019 Municipal Grant

Resolution # 10
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT Council receives the correspondence from Big Brothers Big Sisters of Ingersoll, Tillsonburg & Area, expressing appreciation for the municipal grant, as information.

Carried

11.3 Tillsonburg District Chamber of Commerce - THI Distribution System Expansion Costs and Charges

Resolution # 11
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT Council receives the correspondence from the Tillsonburg District Chamber of Commerce, in regards to Tillsonburg Hydro Inc. (THI) Distribution System Expansion Costs and Charges, as information.

Carried

12. Mayor Reports

12.1 MYR 19-06 - MMAH Regional Review

Opportunity was given for Council to comment regarding Report MYR 19-06 - MMAH Regional Review.

The CAO provided a verbal update about conversations with area CAOs, including funding for a service review and a timeline.

Resolution # 12
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

WHEREAS the Province of Ontario (MMAH) has begun a Regional Government Reform initiative that includes Oxford County and hence the Town of Tillsonburg;

AND Whereas the Council for the Town of Tillsonburg supports an open, transparent and fact-based approach to identifying any areas of operational efficiencies and financial savings;

AND WHEREAS the Town of Tillsonburg is committed to both protect and enhance, in a responsible manner, the proud legacy of our municipality;

AND WHEREAS the Council for the Town of Tillsonburg opposes a One Tier Governance structure in Oxford County as historical indications suggest it will not result in better decision making, will not result in improved services or level of customer service and will not provide any overall net cost efficiencies;

AND WHEREAS the Town of Tillsonburg supports the continuation of a Two Tier Governance structure and/or alternative options and supports an open and transparent approach to identify local and regional efficiencies;

NOW THEREFORE BE IT RESOLVED that Council for the Town of Tillsonburg endorses any opportunity to reinforce and enhance a Two-tier Governance structure in Oxford County and/or alternative options;

AND FURTHER THAT the material contained within this report be made available to the CAO for his subsequent report as anticipated;

AND FURTHER THAT Council endorses the opportunity for enhanced Public Engagement by hosting an Open House session as to be facilitated by Town staff;

AND FURTHER THAT a maximum contribution of $20,000 from the MMAH "One-time Funding" revenue be allocated to partner with other Oxford municipalities in a Service Review with respect to a Two-tier governance model;

AND FURTHER THAT this report be forwarded to the other municipalities in Oxford, including the County of Oxford as information.

Carried

13. Staff Reports

13.1 Chief Administrative Officer

13.2 Clerk's Office

13.2.1 CLK 19-11 - Amend Business Licence By-Law to include Ice Cream vehicles

Opportunity was given for Council to ask questions and comment regarding Report CL 19-11.

An amended By-Law to be brought forward for consideration at the April 23, 2019 Council Meeting.

Resolution # 13
Moved By: Councillor Parker
Seconded By: Councillor Luciani

THAT Council receives Report CL 19-11 - Ice Cream Refreshment Vehicles;

AND THAT a By-Law to amend By-Law 3666 be brought forward for Council consideration.

Carried

13.2.2 CLK 19-12 - BIA Board of Management Additional Appointments

Resolution # 14
Moved By: Councillor Parker
Seconded By: Councillor Luciani

THAT Council receives Report CLK 19-12 BIA Board of Management Additional Appointments;

AND THAT By-Law 4289 to amend By-Law 4260, be brought forward for Council consideration.

Carried

13.3 Development and Communication Services

13.3.1 DCS 19-05 - Noise By-Law

Geno Vanhaelewyn, Chief Building Official, was present to answer questions regarding Report DCS 19-05.

Resolution # 15
Moved By: Councillor Esseltine
Seconded By: Councillor Luciani

THAT Council receives Report DCS 19-05 Noise By-Law for information;

AND THAT Noise By-Law 4255 to regulate noise in the Town of Tillsonburg be brought forward for Council consideration.

Carried

13.3.2 DCS 19-06 - Community Improvement Plan Application - 165 Broadway

Cephas Panschow, Development Commission, was present to answer questions.

Resolution # 16
Moved By: Councillor Esseltine
Seconded By: Councillor Parker

THAT Council receives Report DCS 19-07 - Community Improvement Plan Application – 165 Broadway;

AND THAT the 165 Broadway property be approved for the Accessibility Renovation Grant in matching funds to a maximum contribution of $3,000.

Carried

13.4 Finance

13.4.1 FIN 19-08 - Additional Funding From Upper Orders Of Government

Resolution # 17
Moved By: Councillor Luciani
Seconded By: Councillor Parker

THAT Council receives Report FIN 19–08 - Additional Funding From Upper Orders Of Government for information.

Carried

Resolution # 17a
Moved By: Councillor Luciani
Seconded By: Councillor Esseltine

THAT Council approves $16,000 toward beautification from additional funding from Upper Orders of Government.

Carried

13.5 Fire and Emergency Services

13.6 Operations

13.6.1 OPS 19-01 - Airport Building Permits

Resolution # 18
Moved By: Councillor Luciani
Seconded By: Councillor Gilvesy

THAT Council receives Report OPS 19-01 - Airport Building Permits;

AND THAT Council directs staff to develop an Airport Development Manual to support the administration of development activity at the Airport entirely in-house.

Carried

13.6.2 OPS 19-07 - Results for Tender RFT 2019-004 Bradburn Area Reconstruction Stage 2 of 2

Resolution # 19
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives Report OPS 19-07 - Results for Tender RFT2019-004 Bradburn Area Reconstruction Stage 2 of 2;

AND THAT Council awards Tender RFT2019-004 to Elgin Construction of St. Thomas, ON at a cost of $673,902.02 (net HST

included), the lowest bid received satisfying all Tender requirements.

Carried

13.6.3 OPS 19-08 2019 ICIP - Rural and Northern Stream Funding Application

Resolution # 20
Moved By: Deputy Mayor Beres
Seconded By: Councillor Luciani

THAT Council receives Report OPS 19-08 - 2019 ICIP – Rural and Northern Funding Stream Application;

AND THAT Council reaffirms the Concession Street West Reconstruction as the designated project for the ICIP – Rural and Northern Communities Funding Stream;

AND THAT the Chief Administrative Officer be authorized to execute the declaration statement within the formal application.

Carried

13.7 Recreation, Culture & Park Services

14. New Business

15. Consideration of Committee Minutes

15.1 Committee Minutes

Resolution # 21
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT Council receives the Museum Advisory Committee Minutes dated February 28, 2019 and March 28, 2019, the Transit Advisory Committee Minutes dated March 19, 2019, the Airport Advisory Committee Minutes dated March 21, 2019, and the Economic Development Committee Minutes dated March 21, 2019, as information.

Carried

16. Motions/Notice of Motions

17. Resolutions/Resolutions Resulting from Closed Session

18. By-Laws

18.1 By-Law 4255 - To Control Noise, and repeal By-Law 3002

18.2 By-Law 4269 - To Amend By-Law 3666, to Govern the Licensing of Businesses (to include ice cream trucks/bicycles)

removed

18.3 By-Law 4286 - To Authorize Specific Complaints to the Assessment Review Board

18.4 By-Law 4287 - To Authorize an End User Agreement with Elexicon Group Inc., (formerly Whitby Hydro)

18.5 By-Law 4289 - To Amend By-Law 4260, to Appoint Directors to the BIA

18.6 By-Law 4290 - To Amend Zoning By-Law 3295 (ZN 7-19-02)

18.7 By-Law 4291 - To Deem Certain Lands Not To Be Within a Registered Plan of Subdivision (ZN 7-19-02)

18.8 By-Law 4292 - To Amend Zoning By-Law 3295 (ZN 7-19-03)

Resolution # 23
Moved By: Councillor Gilvesy
Seconded By: Councillor Rosehart

THAT By-Law 4255 - To Control Noise, and repeal By-Law 3002,

By-Law 4286 - To Authorize Specific Complaints to the Assessment Review Board,

By-Law 4287 - To Authorize an End User Agreement with Elexicon Group Inc., (formerly Whitby Hydro),

By-Law 4289 - To Amend By-Law 4260, to Appoint Directors to the B.I.A.,

By-Law 4290 - To Amend Zoning By-Law 3295 (ZN 7-19-02),

By-Law 4291 - To Deem Certain Lands Not To Be Within a Registered Plan of Subdivision (ZN 7-19-02), and

By-Law 4292 - To Amend Zoning By-Law 3295 (ZN 7-19-03), be read for a first, second, third and final reading and that the Mayor and the Clerk be

and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

19. Confirm Proceedings By-law

Resolution # 24
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT By-Law 4288, to Confirm the Proceedings of the Council Meeting held on April 8, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

20. Items of Public Interest

The 2019 Tillsonburg Home & Garden Springfest is scheduled for April 12 - 14.

Nominations are being received for the annual Tillsonburg Citizen of the Year Award. The deadline for nominations is May 1, 2019 at 4:30 p.m. More information can be found at www.tillsonburg.ca/citizen

An Evening with Carl Dixon is schedule for May 4, 2019. Tickets available at Annandale NHS or the Station Arts Centre.

The Transfer Station - Yard Waste Depot is open Monday to Saturday 9:00 a.m. to 8:00 p.m. April to September.

A revised Sale, Display and Discharge of Fireworks By-Law will be presented to Council on April 23, 2019.

21. Adjournment

Resolution # 25
Moved By: Councillor Rosehart
Seconded By: Councillor Gilvesy

THAT the Council Meeting of Monday, April 8, 2019 be adjourned at 10:03 p.m.

Carried