

	Report Title	Awarding Sole-source Contract to Install LNG Refill Station at TCC
	Report No.	RCP 19-06
	Author	Rick Cox, Director of Recreation, Culture & Parks
	Meeting Type	Council Meeting
	Council Date	January 28, 2019
	Attachments	

RECOMMENDATION

THAT Council receives Report RCP 19-06 – Awarding Sole-source Contract to Install LNG Refill Station at TCC;

AND THAT Council approves the sole-source installation at the Tillsonburg Community Centre of a Coltri Arena Compressor Package by Hi-Tech Fuel Systems (London) at the quoted price of \$38,977.78 before applicable taxes.

EXECUTIVE SUMMARY

Council gave pre-budget approval for staff to procure a replacement for the natural gas refill station at the Community Centre. There is only one licensed supplier of the Coltri high-speed LNG refill compressor technology in Canada, which results in the need for a sole-source contract. The Town's procurement policy requires Council approval of sole source contracts.

BACKGROUND

The current compressed gas fill station now takes more than 8 hours to fill up the resurfacer. The process requires an 8-hour overnight period to fill the tanks. On a weekend with both pads going most of the day, the resurfacer is plugged into the refueling station between floods but is still almost empty by the end of the day. With the outdoor pad coming on line, an updated, quick-fill station with new technology is required. Adding the additional floods outside on busy weekend days may exceed the ability for the current system to keep up, which would affect the indoor ice program.

Pre-budget approval for this project was given at the Council Budget Meeting of December 17, 2018 with the following resolution:

Moved By: Councillor Parker Seconded By: Councillor Gilvesy

THAT Council gives 2019 pre-budget approval for Project x84 Natural Gas Refill Station \$40,000. Carried.

The supplier has a unit on the shelf and is ready begin the installation immediately upon receiving authorization to proceed.

FINANCIAL IMPACT/FUNDING SOURCE

This project has a \$40,000 funding allocation in the 2019 draft budget, and has been given pre-budget approval. The funding source is the taxation component of the capital budget.

COMMUNITY STRATEGIC PLAN (CSP) IMPACT

1. Excellence in Local Government
 - ☐ Demonstrate strong leadership in Town initiatives
 - ☐ Streamline communication and effectively collaborate within local government
 - ☒ Demonstrate accountability
2. Economic Sustainability
 - ☐ Support new and existing businesses and provide a variety of employment opportunities
 - ☐ Provide diverse retail services in the downtown core
 - ☐ Provide appropriate education and training opportunities in line with Tillsonburg's economy
3. Demographic Balance
 - ☐ Make Tillsonburg an attractive place to live for youth and young professionals
 - ☐ Provide opportunities for families to thrive
 - ☐ Support the aging population and an active senior citizenship
4. Culture and Community
 - ☐ Promote Tillsonburg as a unique and welcoming community
 - ☒ Provide a variety of leisure and cultural opportunities to suit all interests
 - ☐ Improve mobility and promote environmentally sustainable living

Report Approval Details

Document Title:	RCP 19-06 - Awarding Sole-source contract to install LNG Refill Station at TCC.docx
Attachments:	
Final Approval Date:	Jan 21, 2019

This report and all of its attachments were approved and signed as outlined below:

Dave Rushton - Jan 21, 2019 - 10:34 AM



David Calder - Jan 21, 2019 - 1:15 PM

Donna Wilson - Jan 21, 2019 - 2:57 PM