



The Corporation of the Town of Tillsonburg

Tillsonburg Transit Advisory Committee

April 16, 2019

10:00 a.m.

Suite 203, 200 Broadway, 2nd Floor

MINUTES

Present:

Cindy Allen, David Brown, Sherry Hamilton, Kathryn Leatherland, Pete Luciani, Mayor Stephen Molnar, Lynn Temoin, Carolijn Verbakel, John Verbakel

Also Present:

David Calder, Chief Administrative Officer
Kevin De Leebeeck, Director of Operations
Amelia Jaggard, Legislative Services Coordinator
Adam Hamilton, BTS Network

1. Call to Order

The meeting was called to order at 10:02 a.m.

2. Adoption of Agenda

Proposed Resolution #1

Moved by: Carolijn Verbakel

Seconded by: Cindy Allen

THAT the Agenda as prepared for the Tillsonburg Transit Advisory Committee meeting of April 16, 2019, be adopted.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting

Proposed Resolution #2

Moved by: Lynn Temoin

Seconded by: Pete Luciani

THAT the minutes of the Tillsonburg Transit Advisory Committee dated March 19, 2019, be approved.

Carried.

5. Presentations/Deputations

6. General Business & Reports

6.1. TGO Transit

6.1.1. Proposed Route and Schedule (Attached)

Director of Operations provided an overview of the proposed TGO draft route and schedule.

It was suggested that there should be a bus stop at the Livingston Centre, 96 Tillson Ave, as this location is the main health and social services hub in Tillsonburg. It was also suggested that the location of 53 Queen Street should also be taken into consideration.

Staff noted that the Livingston Centre, 96 Tillson Ave, was considered when creating the proposed TGO draft route and schedule. The nearest proposed bus stop would be less than 270 metres away and is accessible by a sidewalk, similarly for 53 Queen Street. The industry practice for the distance which a bus stop serves is a 400 metres radius.

Staff noted that next steps include developing a communication package to relaunch the program which could include pamphlets and bus stop signs.

It was suggested that inviting public feedback on the proposed TGO draft route and schedule could be valuable.

It was noted that the TGO webpage does not indicate hours of operation.

Staff noted that the Transportation Coordinator position is currently with Human Resources and will be posted in the near future.

Mayor Molnar left at 10:40 a.m.

Staff confirmed that the proposed TGO draft route and schedule would be shared online in advance of being brought forward to Council in order to notify the public and invite feedback.

Motion

Moved by: John Verbakel

Seconded by: Pete Luciani

THAT the committee endorse the proposed TGO draft route and schedule.
AND THAT the draft route and schedule be shared publicly in advance of being brought forward to Council.

Carried.

6.1.2. Draft Rules of Service (Attached)

It was suggested to rewrite the point about inappropriate personal hygiene.

There was consensus to prohibit all animals excluding services animals.

It was suggested to move the last two sentences to the top of the document and to indicate that the list of prohibited acts “may include but are not limited to the following.”

It was suggested to include information on how to submit feedback at the bottom of the page.

Staff will update the draft rules of service and bring the document forward at the next meeting.

7. Correspondence

8. Other Business

9. Next Meeting

May 21, 2019 at 10:00 a.m. at the Corporate Office in Suite 203.

10. Adjournment

Resolution #3

Moved by: Cindy Allen

Seconded by: Kathryn Leatherland

THAT the April 16, 2019 Tillsonburg Transit Advisory Committee meeting be adjourned at 11:15 a.m.

Carried