	<b>Report Title</b>	<b>Fire Chief Recruitment Committee</b>
	<b>Report No.</b>	CAO – HR – 19-03
	<b>Author</b>	David Calder
	<b>Meeting Type</b>	Council Meeting
	<b>Council Date</b>	May 13, 2019
	<b>Attachments</b>	Fire Chief Recruitment Committee Terms of Reference

## RECOMMENDATION

THAT Council receive report CAO – HR – 19-03 Fire Chief Recruitment Committee for information;

And That the Fire Chief Recruitment Committee Terms of Reference be adopted;

And That Councillor \_\_\_\_\_ be appointed to the Fire Chief Recruitment Committee;

And Further That a by-law to appoint Mr. Terry Saelens Acting Fire Chief be brought forward for Council consideration.

## EXECUTIVE SUMMARY

The purpose of this report is to establish a Fire Chief Recruitment Committee in order to begin the recruitment process for the position of Town of Tillsonburg Fire Chief. It would also be appropriate to appoint Mr. Terry Saelens as Acting Fire Chief.

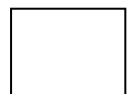
## BACKGROUND

In terms of the recruitment process, it is necessary to recruit for the position of Fire Chief. Staff is recommending establishing a Fire Chief Recruitment Committee to oversee the recruitment process for this very important position within the Town's administration and the Tillsonburg community. In order to ensure a comprehensive recruitment process, staff is proposing that membership of the Fire Chief Recruitment Committee be comprised of the CAO, Manager of Human Resources, one Director, a member of Council and a member of the Tillsonburg Firefighter Association. Once approved, the CAO will discuss the participation of a member with the Tillsonburg Firefighter Association.

Staff have also placed a by-law on the agenda to appoint Mr. Terry Saelens Acting Fire Chief.

## COMMUNITY STRATEGIC PLAN IMPACT

Section 1. Excellence in Local Government



## Report Approval Details

Document Title:	CAO - HR - 19-03 Fire Chief Recruitment Committee.docx
Attachments:	- CAO - HR - 19-03 Fire Chief Recruitment Terms of Reference.docx
Final Approval Date:	May 7, 2019

This report and all of its attachments were approved and signed as outlined below:



**David Calder - May 7, 2019 - 2:14 PM**

