

MINUTES



Monday, May 13, 2019
5:00 PM
Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE: Mayor Molnar
Deputy Mayor Beres
Councillor Esseltine
Councillor Gilvesy
Councillor Luciani
Councillor Parker
Councillor Rosehart

Staff: David Calder, CAO
Donna Wilson, Town Clerk
Kevin De Leebeeck, Director of Operations
Dave Rushton, Director of Finance
Rick Cox, Director of Recreation, Culture and Parks
Lana White, Deputy Clerk/Executive Assistant

1. Call to Order

The meeting was called to order at 5:00 p.m. Deputy Mayor Beres chaired the meeting.

2. Closed Session

Resolution # 1

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT Council move into Closed Session to consider a proposed or pending acquisition or disposition of land by the Town (proposed land acquisition).

Carried

3. **Adoption of Agenda**

Resolution # 2

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT the Agenda as prepared for the Council Meeting of Monday, May 13, 2019 be adopted.

Carried

4. **Moment of Silence**

5. **Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

6. **Adoption of Council Minutes of Previous Meeting**

Resolution # 3

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT the Minutes of the Council Meeting of April 23, 2019 be approved.

Carried

7. **Presentations**

7.1 Oxford OPP - Tillsonburg Detachment - 2018 Year End Report

Inspector Hymers, Oxford County OPP and Chair Larry Scanlan, Tillsonburg Police Services Board, presented the Oxford OPP - Tillsonburg Detachment - 2018 Year End Report.

Opportunity was given for comments and questions from Council.

Resolution # 4

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT Council receives the Oxford OPP - Tillsonburg Detachment - 2018 Year End Report, as information.

Carried

7.2 PUBLIC MEETING - 2019 Development Charges Background Study

Andrew Grunda, Watson & Associates, appeared before Council and presented an overview of the 2019 Development Charges Background Study, as part of the Public Meeting.

No members of the public appeared before Council either in support of, or opposition to, the Study.

A by-law to be brought forward at the June 13, 2019 Council Meeting.

Resolution # 5

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT the presentation by Watson & Associates, in regards to the 2019 Development Charges Background Study, be received as information;

AND THAT a By-Law be brought forward for consideration at the June 13, 2019 Council Meeting.

Carried

8. Public Planning Meetings

Resolution # 6

Moved By: Councillor Luciani

Seconded By: Councillor Esseltine

THAT Council move into the Committee of Adjustment to hear applications for Minor Variance at 6:41 p.m.

Carried

8.1 Application for Minor Variance - A03-19 - 11 Morning Glory Drive (Southridge Heights Inc.)

Heather St.Clair, County of Oxford Planning Department, appeared before Council and provided an overview of Report 2019-144 , File A03-19 Application for Minor Variance.

Opportunity was given for comments and questions from Council.

No members of the public appeared before Council either in support of, or opposition to, the application.

Council passed the following resolution.

Resolution # 7

Moved By: Councillor Luciani

Seconded By: Councillor Esseltine

THAT the Committee of Adjustment approves Application File A03-19, submitted by Southridge Heights Inc, for lands described as Lot 34, Plan 41M-145, Town of Tillsonburg, as it relates to:

1. Relief from Table 5.37.1 – Permitted Projections into Required Yards, to increase the permitted projection of a covered deck into a required rear yard from 1.5 m (4.92 ft) to 2.2 m (7.21 ft), to facilitate the construction of a pergola, on an existing deck, accessory to a single detached dwelling on the subject lands, subject to the condition that a building permit for the proposed pergola shall be issued within one year of the date of the Committee's decision.

Carried

8.2 Application for Minor Variance A04-19 - 17 Wren Court (Landmark Homes)

Mayor Molnar joined the meeting at 6:56 p.m.

Heather St.Clair County of Oxford Planning Department, appeared before Council and provided an overview of Report 2019-145, File A04-19 Application for Minor Variance.

Opportunity was given for comments and questions from Council.

The applicant was in attendance.

No members of the public appeared before Council either in support of, or opposition to, the application.

Council passed the following resolution.

Resolution # 8

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT the Committee of Adjustment approves Application File A4-19, submitted by Landmark Homes (Chris Declark), for lands described as Lot 131, Plan M-16, Town of Tillsonburg, as it relates to:

1. Relief from Table 9.2 – Medium Density Residential Zone Provisions (RM), to reduce the required lot frontage from 36 m (118.1 ft) to 28 m (91.9 ft), and;
2. Relief from Table 9.2 – Medium Density Residential Zone Provisions (RM), to increase the maximum lot area per dwelling unit from 320 m² (3,444.6 ft²) to 344 m² (3,702.7 ft²).

Carried

Resolution # 9

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT Council move out of the Committee of Adjustment and move back into regular Council session at 7:01 p.m.

Carried

8.3 Application for Zone Change - ZN 7-19-04 (Landmark Homes)

Heather St.Clair, County of Oxford Planning Department, appeared before Council and provided an overview of Report CP 2019-140, File ZN 7-19-04.

Opportunity was given for comments and questions from Council.

Valerie Schmidt, GSP Group Inc., representing Trevalli Homes, was in attendance and spoke in favour of the application.

No members of the public appeared before Council either in support of, or opposition to, the application.

Council passed the following resolution.

Resolution # 10

Moved By: Councillor Parker

Seconded By: Councillor Esseltine

THAT Council approves the zone change application submitted by Landmark Homes (Trevalli Homes), whereby the lands described as Lots 40 & 41 Plan 41M-143 & Lots 3-15, 17-26 & 77 Plan 41M-144, known municipally as 82, 84, 92, 94, 96-112, 114-115 & 117 Beech Boulevard

and 34 Hemlock Drive in the Town of Tillsonburg are to be rezoned from 'Low Density Residential – Type 1 Zone (R1A)' to 'Special Low Density Residential – Type 1 Zone (R1A-sp)' to permit a reduced front yard depth of 6 m (19.68 ft) and a reduced rear yard depth of 9 m (29.52 ft).

Carried

9. Planning Applications

10. Delegations

10.1 History of Kinsmen Outdoor Pool

Joan Weston appeared before Council as a delegation, and provided information on the history of the Kinsmen outdoor swimming pool.

Resolution # 11

Moved By: Councillor Parker

Seconded By: Councillor Esseltine

THAT Council receives the Delegation in regards to the history of the outdoor pool, as information.

Carried

10.2 Community Living Month

Cheryl Conick and Karen Devolin, of Community Living Tillsonburg, appeared before Council as a delegation, and provided information in regards to Community Living Tillsonburg, and Community Living Month, being May.

Some Board members were in attendance in support of the delegation.

A flag will fly in front of the Town Centre Mall for the week of May 13-17, 2019, and the annual Appetite for Awareness event is planned for May 16, 2019.

Resolution # 12

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT Council receives the Delegation in regards to Community Living Month, as information.

Carried

10.3 Demolition of Summer Place

Sharon Howard, representing the Tillsonburg Rowing Club, appeared before Council as a delegation in regards to the demolition of the boathouse.

Ms. Howard shared her pride of the Rowing Club's achievements. Her presentation provided suggestions to potentially renovate the building, and possibly provide opportunities for other groups as well.

Clarification was given in regards to the consultant's report, safety concerns, and interpretation of the previous staff direction. Budget and funding were discussed.

No further staff direction was given.

Resolution # 13

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT Council receives the Delegation in regards to the demolition of Summer Place, as information.

Carried

11. Deputation(s) on Committee Reports

11.1 OPS 19-11 - Tillsonburg Airport Advisory Committee - Available Grant Funding for the Tillsonburg Regional Airport

Mark Renaud, Chair of the Airport Advisory Committee, appeared before Council and provided an overview of Report OPS 19-11.

Resolution # 14

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT Council receives Report OPS 19-11, Tillsonburg Airport Advisory Committee - Available Grant Funding for the Tillsonburg Regional Airport;

AND THAT the recommendation of the Tillsonburg Airport Advisory Committee be referred to item 13.6.5, OPS 19-17, for consideration.

Carried

11.2 OPS 19-12 - Tillsonburg Transit Advisory Committee - Proposed TGO Routes and Schedule

Cindy Allen, Vice-Chair of the Tillsonburg Transit Advisory Committee, appeared before Council and provided an overview of Report OPS 19-12.

Next steps - a comprehensive communications package.

Resolution # 15

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT Council receives Report OPS 19-12, Tillsonburg Transit Advisory Committee – T:GO Draft Routes and Schedule, as information.

Carried

12. Information Items

12.1 Ministry of Municipal Affairs and Housing - More homes, more choice: Ontario's housing supply action plan

Resolution # 16

Moved By: Councillor Luciani

Seconded By: Councillor Rosehart

THAT Council receives the correspondence from the Ministry of Municipal Affairs and Housing, in regards to More homes, more choice - Ontario's housing supply action plan, as information.

Carried

13. Staff Reports

13.1 Chief Administrative Officer

13.1.1 CAO - HR - 19-03 Fire Chief Recruitment Committee

In terms of timeline, it will be close to the end of summer 2019 by the time the full process is complete.

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT the third paragraph of the motion, to appoint members, be removed and dealt with separately.

Defeated

Resolution # 17

Moved By: Councillor Luciani

Seconded By: Councillor Esseltine

THAT Council receives Report CAO–HR 19-03, Fire Chief Recruitment Committee, for information;

AND THAT the Fire Chief Recruitment Committee Terms of Reference be adopted;

AND THAT Mayor Molnar and Councillor Luciani be appointed to the Fire Chief Recruitment Committee;

AND FURTHER THAT a by-law to appoint Mr. Terry Saelens Acting Fire Chief be brought forward for Council consideration.

Carried

13.2 Clerk's Office

13.2.1 CLK 19-14 - Committees of Council Additional Appointments

Resolution # 18

Moved By: Councillor Esseltine

Seconded By: Councillor Luciani

THAT Council receives Report CLK 19-14, Committees of Council Additional Appointments;

AND THAT By-Law 4300 to amend Schedule A of By-Law 4247 be brought forward for Council consideration.

Carried

13.3 Development and Communication Services

13.3.1 Report DCS 19-08 - Community Improvement Plan Application - 83 Rolph St (Phase 1)

Cephas Panschow, Development Commissioner, provided an overview of Report DCS 19-08.

The applicant, Andrew Teeple of Athon Construction and Development Corporation, was in attendance.

Resolution # 19

Moved By: Councillor Esseltine

Seconded By: Councillor Luciani

THAT Council receives Report DCS 19-08, Community Improvement Plan Application – 83 Rolph St (Existing Building);

AND THAT the approval granted in 2018 to the previous owner, including Accessibility, Permit Fee Grant Back and Tax Increment Equivalent Grant Back Program, be transferred to Oxford Lofts Inc.

Carried

13.4 Finance

13.5 Fire and Emergency Services

13.5.1 FRS 19-04 - Bayham Automatic Aid

The Automatic Aid Agreement to be reviewed annually going forward.

Resolution # 20

Moved By: Councillor Parker

Seconded By: Councillor Esseltine

THAT Council receives Report 19-04, Bayham Automatic Aid Agreement;

AND THAT By-Law No. 4301 to Authorize an Automatic Aid Agreement be brought forward for Council consideration;

AND THAT By-Law 3442 be repealed in its entirety.

Carried

13.6 Operations

13.6.1 OPS 19-13 - Airport Feasibility Analysis RFP Terms of Reference

Resolution # 21

Moved By: Councillor Parker

Seconded By: Councillor Luciani

THAT Council receives Report OPS 19-13, Airport Feasibility Analysis RFP Terms of Reference;

AND THAT Council approves the scope defined within the Draft Airport Feasibility Analysis Terms of Reference.

Carried

13.6.2 OPS 19-14 - Results for RFP 2019-003 OSIM Inspections

Resolution # 22

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT Council receives Report OPS 19-14, Results for RFP 2019-003 OSIM Inspections;

AND THAT Council awards RFP 2019-003 to G. Douglass Vallee Limited Consulting Engineers of Simcoe, ON at a cost of \$107,680.60 (net HST included), the highest scoring proposal received.

Carried

13.6.3 OPS 19-15 - Results for Tender RFT 2019-009 Ice Resurfacer

Resolution # 23

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT Council receives Report OPS 19-15, Results for Tender RFT 2019-009 Ice Resurfacer;

AND THAT Council awards Tender RFT 2019-009 to Resurface Corporation of Elmira, ON at a cost of \$97,790 the lowest bid received satisfying all tender requirements.

Carried

13.6.4 OPS 19-16 - Inter-Community Transit Coordinator

Resolution # 24

Moved By: Councillor Luciani

Seconded By: Councillor Parker

THAT Council receives Report OPS 19-16, Inter-Community Transit Coordinator, as information.

Carried

13.6.5 OPS 19-17 Tillsonburg Airport Additional Funding Request

Resolution # 25

Moved By: Councillor Luciani

Seconded By: Councillor Gilvesy

THAT Council receive Report OPS 19-17, Tillsonburg Airport Additional Funding Request;

AND THAT Council allocate \$50,000 of the one-time 2019 Federal Gas Tax top-up funding to the unfunded Airport related projects identified in the 2019 Operations Services Business Plan.

Defeated

13.7 Recreation, Culture & Park Services

13.7.1 RCP 19-22 - F.A.R.E. Program Update

Resolution # 26

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT Council receives Report RCP 19-21 – F.A.R.E. Program Update for information.

Carried

14. New Business

15. Consideration of Committee Minutes

15.1 Committee Minutes**Resolution # 27****Moved By:** Councillor Gilvesy**Seconded By:** Councillor Rosehart

THAT Council receives the Transit Committee Minutes dated April 16, 2019, the Memorial Park Revitalization Advisory Committee Minutes dated April 17, 2019, the Airport Advisory Committee Minutes dated April 18, 2019, the Museum Advisory Committee Minutes dated April 25, 2019, the Region Review Committee Minutes dated April 29, 2019, and the Parks, Beautification and Cemetery Advisory Committee Minutes dated May 2, 2019, as information.

Carried**15.2 Tillsonburg Police Services Board Minutes****Resolution # 28****Moved By:** Councillor Rosehart**Seconded By:** Councillor Gilvesy

THAT Council receives the Tillsonburg Police Services Board Minutes dated January 17, 2018, June 20, 2018, August 15, 2018, September 19, 2018 and October 17, 2018, as information.

Carried**15.3 Long Point Region Conservation Authority Board of Directors Minutes****Resolution # 29****Moved By:** Councillor Rosehart**Seconded By:** Councillor Gilvesy

THAT Council receives the Long Point Region Conservation Authority Board of Directors Minutes dated April 3, 2019, as information.

Carried**16. Motions/Notice of Motions****17. Resolutions/Resolutions Resulting from Closed Session**

18. By-Laws

18.1 By-Law 4300, To Amend Schedule A of By-Law 4247, Committee Appointments

18.2 By-Law 4301, To Authorize an Automatic Aid Service Agreement with Bayham

18.3 By-Law 4302, To Appoint an Acting Fire Chief

18.4 By-Law 4303, To Amend Zoning By-Law 3295 (ZN 7-19-04)

Resolution # 30

Moved By: Councillor Parker

Seconded By: Councillor Luciani

THAT By-Law 4300 - To Amend Schedule A of By-Law 4247, Committee Appointments;

By-Law 4301, To Authorize an Automatic Aid Service Agreement with Bayham; and

By-Law 4302, To Appoint an Acting Fire Chief;

AND By-Law 4303, to Amend Zoning By-Law 3295 (ZN-19-04)

be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

19. Confirm Proceedings By-law

Resolution # 31

Moved By: Councillor Parker

Seconded By: Councillor Luciani

THAT By-Law 4304, to Confirm the Proceedings of the Council Meeting held on May 13, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

20. Items of Public Interest

A public Open House for the Regional Government Review is scheduled for Thursday, May 16, 2019 from 6:00 - 8:00pm in the Lion's Auditorium, Tillsonburg Community Centre. Those wishing to speak are encouraged to pre-register with the Town Clerk, as they will be given priority when speaking.

Take a Hike Oxford, a promotion of the Oxford County Trails Festival, is scheduled for Sunday, June 2, 2019 in Tillsonburg, beginning at 12:30pm with the unveiling of a Memorial Bench, in memory of Councillor Brian Stephenson. A number of other activities are planned, ending at 4:00pm. Details can be found on the Town's website www.tillsonburg.ca

May 21, 2019 between 2:00 - 4:00pm dogs from the Guide Dog School, along with their handlers, will be seen walking along Broadway, in the Town Centre Mall, and at various pet stores, to answer questions and educate the public on the valuable services they provide.

21. Adjournment

Resolution # 32

Moved By: Councillor Esseltine

Seconded By: Councillor Luciani

THAT the Council Meeting of Monday, May 13, 2019 be adjourned at 10:29 p.m.

Carried