

	<b>Report Title</b>	Awarding RFT2019-007 – TCC Auditorium Kitchen Electrical Upgrades
	<b>Report No.</b>	RCP 19-19
	<b>Author</b>	Rick Cox, Director of Recreation, Culture & Parks
	<b>Meeting Type</b>	Council Meeting
	<b>Council Date</b>	April 23, 2019
	<b>Attachments</b>	RCP 17-53 – Lions Auditorium Kitchen Improvements

## RECOMMENDATION

THAT Council receives Report RCP 19 – Awarding RFT2019-007 – TCC Auditorium Kitchen Electrical Upgrades;

AND THAT Council awards RFT2019-007 – Tillsonburg Community Centre Auditorium Kitchen Electrical Upgrades to Adrian Droogers Electrical Contracting at their tendered price of \$38,625 plus applicable taxes.

## EXECUTIVE SUMMARY

The planned upgrades to the Auditorium Kitchen included an overhaul and update of the electrical systems. The work was designed to achieve improved usability and save on utility costs, as well as make better use of the space and replace equipment at the end of its life. The tender was issued and three bids were submitted. This report recommends awarding the work to Adrian Droogers Electrical Contracting at their tendered price of \$38,625 plus applicable taxes.

## BACKGROUND

The electrical infrastructure at the Lions Auditorium has been redesigned as part of the kitchen upgrade project to provide a more useable layout for kitchen users, as well as to provide more for more efficient equipment and better use of space.

As part of the upgrade, the work will take advantage of the reconfiguration possible after the installation of the co-generation system for emergency power to be more efficient and take up less space in the electrical room. Additional split-circuit power points will be added in the Auditorium and the kitchen, as well as the electrical connections required to support the new more efficient dishwasher and the warming cabinets.

RFT 2019-007 was issued through the Town's online bidding system. Three submissions were received and staff is recommending the work is awarded to Adrian Droogers Electrical Contracting, the lowest qualified and complete bid received.

	Part 1 Bid Price	Part 2 Bid Price	Total Bid Price
M's Electric Co.	\$ 22,800	no bid	\$ 22,800
Adrian Droogers Electrical Contr	\$ 10,700	\$ 27,925	\$ 38,625
Waring Electrical	\$ 44,970	\$ 87,292	\$ 132,262

Once the electrical component of the project is complete, the next major component is the replacement of the stove hood and extraction system. All components of the project should be completed over the summer in time for the fall event booking season.

## FINANCIAL IMPACT/FUNDING SOURCE

The kitchen upgrade project has an approved budget of \$150,000 from the 2017 budget. To date, \$25,854 has been spent to replace the walk-in cooler and prepare the electrical design.

## COMMUNITY STRATEGIC PLAN (CSP) IMPACT

1. Excellence in Local Government
  - ☐ Demonstrate strong leadership in Town initiatives
  - ☐ Streamline communication and effectively collaborate within local government
  - ☒ Demonstrate accountability
2. Economic Sustainability
  - ☒ Support new and existing businesses and provide a variety of employment opportunities
  - ☐ Provide diverse retail services in the downtown core
  - ☐ Provide appropriate education and training opportunities in line with Tillsonburg's economy
3. Demographic Balance
  - ☒ Make Tillsonburg an attractive place to live for youth and young professionals
  - ☐ Provide opportunities for families to thrive
  - ☒ Support the aging population and an active senior citizenship
4. Culture and Community
  - ☒ Promote Tillsonburg as a unique and welcoming community
  - ☒ Provide a variety of leisure and cultural opportunities to suit all interests
  - ☒ Improve mobility and promote environmentally sustainable living

## Report Approval Details

Document Title:	RCP 19-19 - Awarding RFT2019-007 - TCC Auditorium Kitchen Electrical Upgrades.docx
Attachments:	- RCP 17-53 - Lions Auditorium Kitchen Improvements.pdf
Final Approval Date:	Apr 17, 2019

This report and all of its attachments were approved and signed as outlined below:

**Dave Rushton - Apr 17, 2019 - 8:23 AM**



**David Calder - Apr 17, 2019 - 8:27 AM**

**Donna Wilson - Apr 17, 2019 - 8:51 AM**