The Corporation of the Town of Tillsonburg
Parks, Beautification and Cemetery Advisory Committee
June 6, 2019
9:00 a.m.
Suite 203, 200 Broadway, 2nd Floor

MINUTES

Present: Paul DeCloet, Bob Marsden, Christine Nagy, Donna Scanlan, Maurice Verhoeve, Sue Saelens & Mike Dean

Absent with Regrets: Ken Butcher, Paul Wareing, Penny Esseltine & Marian Smith

Also Present: Corey Hill

1. Call to Order
   The meeting was called to order at 9:01 a.m.

2. Adoption of Agenda
   Resolution #1
   Moved by: Christine Nagy
   Seconded by: Sue Saelens
   THAT the Agenda as prepared for the Parks, Beautification and Cemetery Advisory Committee meeting of June 6, 2019, be adopted.
   Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof
   There were no disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting
   Resolution #2
   Moved by: Sue Saelens
   Seconded by: Bob Marsden
   THAT the Parks, Beautification and Cemetery Advisory Committee Meeting Minutes of May 2, 2019, be approved.
   Carried

5. Presentations/Deputations
   5.1. Trails Master Plan – Rick Cox, Director or Recreation, Culture & Parks
       Rick Cox outlined the Town’s Master Trails Plan for the Committee’s information.

6. General Business & Reports
   6.1. Keep Tillsonburg Beautiful/Trails Festival Event – Sue Saelens
       Sue Saelens, Chair of the Keep Tillsonburg Beautiful/Oxford Trails Festival Event Sub-Committee, provided the Committee with a summary of the June 2nd event. The event was deemed a success with approx. 160 people in attendance. There will be one last
wrap up meeting of the Sub-Committee meeting to review the event and collect recommendations for any future events.

6.2. Scattering Gardens Sub-Committee Report – Ken Butcher;
In Ken’s absence, Corey Hill, Committee Staff Liaison, outlined that the sub-committee met on May 16th and that Ken Butcher was compiling sub-committee feedback into a standardized questionnaire for other municipalities and similar sized cemeteries regarding their scattering gardens. The next sub-committee meeting is scheduled for June 27th, 2019.

6.3. Horticultural Society – Christine Nagy
Christine Nagy presented that given the BIA’s downtown beautification plan, the Horticultural Society would not be continuing in 2020 with their initiative to raise community donations to offset the Town’s downtown flower urns.

6.4. Cemetery By-law (#3640) Revisions
Corey Hill, Committee Staff Liaison, distributed a copy of the Bereavement Authority of Ontario’s (BAO) guide to developing a Cemetery By-law. It was suggested in discussions that the best way to revise the Cemetery By-law would be to approach each section in the guide at a time. There was consensus for that approach. As such, the Committee was asked to take away the BAO guide and come to the next meeting prepared to review the “General Information” section as it pertains to the Tillsonburg Cemetery. It was also noted that information such as staffing and service delivery model are deemed operational and would not be appropriate to be included in the revised By-law.

The Cemetery By-law will be added as a standing agenda item to permit ongoing Committee discussion.

7. Correspondence
None

8. Other Business
None

9. Next Meeting
Thursday, July 4th, 2019, at 9:00a.m. at the Corporate Office Annex Suite 203 meeting room.

10. Adjournment
Resolution #5
Moved by: Bob Marsden
Seconded by: Sue Saelens
THAT the June 6, 2019 Parks, Beautification and Cemetery Advisory Committee meeting be adjourned at 10:02 a.m.
Carried