SPECIAL MEETING MINUTES

Present:
Rosemary Dean, Penny Esseltine, Terry Fleming, Vernon Fleming, Erin Getty, Carrie Lewis, James Murphy and Collette Takacs.

Regrets:
Deb Beard and Mark Dickson.

Also Present:
Amelia Jaggard, Legislative Services Coordinator
Andrew Teeple, Athon Construction

Regrets:
Patty Phelps, Culture and Heritage Manager/Curator

1. Call to Order
The meeting was called to order at 5:30 p.m.

2. Adoption of Agenda
   Proposed Resolution #1
   Moved by: Erin Getty
   Seconded by: Carrie Lewis
   THAT the Agenda as prepared for the Cultural, Heritage and Special Awards Advisory Committee special meeting of June 20, 2019, be adopted.
   Carried.

3. Disclosures of Pecuniary Interest and the General Nature Thereof
   There were no disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting

5. Presentations/Deputations
   5.1. Preservation and Restoration of 83 Rolph Street, Tillsonburg
   Presented by: Andrew Teeple, Athon Construction

   Andrew Teeple of Athon Construction appeared before the committee to present the proposed alterations to the Rolph Street Public School building at 83 Rolph Street, Tillsonburg.
The property owner is proposing to stand the front three dormers up straight, creating three heritage gable roofs to match the already approved gable roofs on the rear of the building. The other two dormers will be updated to match the original style.

The proposed alterations would affect the following two heritage attributes of the Rolph Street Public School building as listed in Schedule ‘B’ to By-Law 3852:

- Original window openings and sills maintained;
- Original 5 dormers on the third floor overlooking the front of the school.

The proposed alterations would reduce the use of already approved modern skylights. The use of vertical windows would make the building more resilient and energy efficient.

**Motion**
**Moved by:** Erin Getty  
**Seconded by:** Carrie Lewis  
THAT the committee recommend to Council to consent to the application as presented at the committee’s special meeting on June 20, 2019.  
Carried.

6. **Other Business**

7. **Next Meeting**  
Wednesday, July 3, 2019 at 5:30 p.m. at the Corporate Office in Suite 203.

8. **Adjournment**
**Proposed Resolution #2**  
**Moved by:** Erin Getty  
**Seconded by:** Carrie Lewis  
THAT the June 20, 2019 Cultural, Heritage and Special Awards Advisory Committee special meeting be adjourned at 6:20 p.m.  
Carried.