**RECOMMENDATION**

THAT Council receive Report OPS 19-36 Inter-Community Transportation Grant Program Transfer Payment Agreement;

AND THAT the Town of Tillsonburg supports the Inter-Community Transportation Project and is committed to its implementation by January 2020;

AND FURTHER THAT the Town of Tillsonburg agrees to receiving and being responsible for the Community Transportation Grant Program funds from the Province of Ontario;

AND FURTHER THAT a By-law to execute the Transfer Payment Agreement with the Province of Ontario be brought forward for Council consideration.

**SUMMARY**

In February 2018 the Town of Tillsonburg applied to the Ministry of Transportation (MTO) Community Transportation Grant Program (CTGP) for an Inter-Community Transit project. In April 2018 the Town received correspondence from the MTO that the Town was eligible to implement the inter-community transit project with funding approved up to $1,457,732 over 5 years (i.e. March 31, 2023). Due to the Provincial Election in June 2018 and subsequent change in political party leadership, public announcement of Community Transportation Grant recipients did not occur until January 2019. In late February 2019 MTO staff reached out and requested the inter-community transit project be implemented within one year of signing the Transfer Payment Agreement rather than the phased-in approach as contained within the original project application and indicated that the routes, scheduling and overall scope of the inter-community transit service was to remain unchanged. Town and MTO staff have since worked together to revise and finalized the inter-community project work plan with a copy of the Transfer Payment Agreement received on July 4, 2019.

In order to receive the funding allocation the Town must now execute the attached Transfer Payment Agreement with the Province of Ontario. The Agreement must be signed and sealed with two copies returned to the MTO. The Town must also pass a by-law to execute the Agreement and provide a certified true copy along with a certificate of insurance to the MTO.
CONSULTATION/COMMUNICATION

The Director of Operations is in continuous direct contact with the Ministry’s Project Analyst assigned to the project file.

FUNDING IMPACT/ FUNDING SOURCE

The amount of Provincial grant funding to implement and operate the inter-community transit project totals $1,457,732 over the life of the CTGP program (i.e. March 2023), however a Service Sustainability Plan is required to be submitted to the MTO that describes a strategy to maintain the service after the expiry of the grant funding, or describes how other community organizations and service providers can provide an alternative service, or describes a plan for phasing out the service that mitigates impacts on riders after the CTGP program expires.

COMMUNITY STRATEGIC PLAN (CSP)

This initiative supports Objective 3 – Demographic Balance by supporting the aging population and active senior citizenship and Objective 4 – Culture and Community of the Community Strategic Plan by improving mobility and promoting environmentally sustainable living.
Report Approval Details

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<tr>
<td>Attachments:</td>
<td>- OPS 19-36 Attachment 1 - Tillsonburg CTGP Transfer Payment Agreement.pdf</td>
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This report and all of its attachments were approved and signed as outlined below:

**Dave Rushton - Aug 1, 2019 - 2:05 PM**

![Signature](signature)

**David Calder - Aug 1, 2019 - 2:32 PM**

**Donna Wilson - Aug 6, 2019 - 9:30 AM**