**RECOMMENDATION**


AND THAT Council award RFT 2019-005 to Dynamix London Inc. at a cost not to exceed their adjusted bid price of $48,692 before taxes.

**EXECUTIVE SUMMARY**

An Enabling Accessibility Fund grant was successfully obtained to implement auditory accessibility upgrades in the Council Chambers, Lions Auditorium, Senior Centre Auditorium and the Museum Program Room. RFT 2019-005 was issued and three submissions were received. This report recommends awarding the project to Dynamix London Inc. for $48,692 before taxes based on their bid submission.

**BACKGROUND**

The approved 2019 business plan for the Recreation, Culture & Parks Department included the Auditory Accessibility Upgrades project at several Town sites. RFT2019-005 was issued to secure contractors to provide the equipment and installation.

The tender closed and three qualified bids were received as outlined in the table below. Bids were scored using a weighted matrix based on pricing as the most important factor, along with the secondary factors of the recommended solution and references from similar projects. Staff recommends awarding the project to Dynamix London Inc. for their adjusted bid price of $48,692 before taxes as the highest scoring qualified bid submission.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Bid Submission</th>
<th>Adjusted Bid</th>
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<tbody>
<tr>
<td>Audio Video Lighting Integration Inc.</td>
<td>$45,350</td>
<td>$41,016</td>
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<tr>
<td>Dynamix London Inc.</td>
<td>$56,889</td>
<td>$48,692</td>
</tr>
<tr>
<td>Horizon Solutions (a division of Applica Solutions Inc)</td>
<td>$99,205</td>
<td>N/A</td>
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The work awarded under this tender will install electronic equipment in each of the four locations. An additional component of the project included in the Enabling Accessibility Fund grant is to install wall and ceiling treatments in the Lions Auditorium to improve the room’s acoustic architecture. This component of the work requires a review by a structural engineer to ensure the acoustic panels will not negatively impact the structure of the roof before implementation. Once that review is complete, staff will procure the installation of the panels.

CONSULTATION/COMMUNICATION
Staff consulted with the Town’s Accessibility Advisory Committee and with other municipal sites that have implemented similar projects. Staff also consulted with an acoustic engineer to review the architectural treatments recommended by the vendors. None of the treatments recommended by the vendors were supported by the review, but a preferred solution with options was provided by the engineer. Further review by a structural engineer is pending.

FINANCIAL IMPACT/FUNDING SOURCE
The approved budget for this project is $75,000 which is partially funded by an Enabling Accessibility Fund Grant from the Government of Canada for $48,800, with the remaining $26,200 funded from the taxation supported capital budget.

COMMUNITY STRATEGIC PLAN (CSP) IMPACT
1. Excellence in Local Government
   ✔ Demonstrate strong leadership in Town initiatives
   ☐ Streamline communication and effectively collaborate within local government
   ✔ Demonstrate accountability

2. Economic Sustainability
   ☐ Support new and existing businesses and provide a variety of employment opportunities
   ☐ Provide diverse retail services in the downtown core
   ☐ Provide appropriate education and training opportunities in line with Tillsonburg’s economy

3. Demographic Balance
   ☐ Make Tillsonburg an attractive place to live for youth and young professionals
   ☐ Provide opportunities for families to thrive
   ✔ Support the aging population and an active senior citizenship

4. Culture and Community
   ✔ Promote Tillsonburg as a unique and welcoming community
   ✔ Provide a variety of leisure and cultural opportunities to suit all interests
   ✔ Improve mobility and promote environmentally sustainable living
Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>RCP 19-29 - Awarding RFT2019-005 - Auditory Upgrades.docx</th>
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<tbody>
<tr>
<td>Attachments:</td>
<td></td>
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<td>Final Approval Date:</td>
<td>Aug 7, 2019</td>
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</tbody>
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This report and all of its attachments were approved and signed as outlined below:

**Dave Rushton** - Aug 6, 2019 - 10:08 AM

David Calder - Aug 7, 2019 - 2:17 PM

Donna Wilson - Aug 7, 2019 - 3:24 PM