

	<b>Report Title</b>	Oxford/Simcoe St. Rehabilitation 2020 Pre-Budget Approval Request
	<b>Report No.</b>	OPS 19-41
	<b>Author</b>	Kevin De Leebeeck, P.Eng., Director of Operations
	<b>Meeting Type</b>	Council Meeting
	<b>Council Date</b>	September 23, 2019
	<b>Attachments</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>

## **RECOMMENDATION**

**THAT Council receive Report OPS 19-41 Oxford/Simcoe St. Rehabilitation 2020 Pre-Budget Approval Request;**

**AND THAT Council provide 2020 pre-budget approval for the Oxford/Simcoe St. Rehabilitation in the amount of \$175,384 from Asset Management Reserves;**

**AND FURTHER THAT Council award RFP 2019-008 to G. Douglass Vallee Limited Consulting Engineers of Simcoe, ON at a cost of \$131,804.39 (net HST included), the highest scoring proposal received.**

## **SUMMARY**

Further to Report OPS 19-37 and in accordance with the Connecting Link Contribution Agreement, award of the first contract is required to occur by September 30<sup>th</sup> 2019. A Request for Proposal RFP 2019-008 Bridge Consulting Services was issued on August 9<sup>th</sup> 2019 to acquire the necessary consulting services to perform bridge rehabilitation design work, obtain necessary agency approvals, prepare associated tender documents and provide construction inspection and contract administration for the bridge component aspect of this project.

The RFP was advertised on the Tillsonburg website, the Tillsonburg News, Ebid Solutions and on Biddingo with a total of 12 plan takers and four (4) proposals received. Town staff reviewed and scored the proposals based on the scoring tool that was included in the RFP. The scoring tool is as follows:

Corporate Qualifications and Experience	15 pts
Project Team	15 pts
Approach and Methodology	25 pts
Schedule and Work Plan	20 pts
Proposed Fee	<u>25 pts</u>
<b>Total Score</b>	<b>100 pts</b>

The proposed fees of qualified proposals received varied from \$57,931.97 to \$210,540.93 (net HST included). The scoring results from the Evaluation Committee are summarized below.

<b><u>Proponent</u></b>	<b><u>Total Score</u></b>
1. G. Douglas Vallee Limited	82
2. Jewel Engineering Inc.	79
3. Ambashi Engineering & Management Inc.	78
4. McIntosh Perry	71

G. Douglas Vallee Limited Consulting Engineers was the highest scoring proposal, have strong background and experience relative to the entire scope of work for this assignment, and provide the most added value at no additional cost. Therefore, it is staff's recommendation that G. Douglas Vallee Limited Consulting Engineers be retained for this assignment.

### **CONSULTATION/COMMUNICATION**

The Evaluation Committee comprised of the Director of Operations, Manager of Engineering and Manager of Public Works reviewed and scored the proposals received.

### **FINANCIAL IMPACT/FUNDING SOURCE**

The total estimated project cost for the Oxford/Simcoe St. Rehabilitation is \$1,753,845. Under the Connecting Link Program, the Province will contribute 90% up to a maximum of \$1,578,461. The remaining \$175,384 of the project constitutes the Town's 10% portion that staff are requesting 2020 pre-budget approval from Asset Management Reserves.

The recommended proponents fee of \$131,804.39 (net HST included) is within the Connecting Link grant funding project budget allocation of \$150,000 associated with engineering design, project management/contract administration and construction inspection as it relates to the bridge rehabilitation component of this project.

### **COMMUNITY STRATEGIC PLAN**

This project supports Objective 2 – Economic Sustainability of the Community Strategic Plan by ensuring good stewardship through proper asset management and well-planned, well-built and well-maintained infrastructure.

## Report Approval Details

Document Title:	OPS 19-41 Oxford Simcoe St. Rehabilitation 2020 Pre-Budget Approval Request.docx
Attachments:	
Final Approval Date:	Sep 16, 2019

This report and all of its attachments were approved and signed as outlined below:

**Dave Rushton - Sep 16, 2019 - 2:55 PM**

A handwritten signature in black ink, appearing to be 'DR', with a long horizontal line extending to the right.

**Ron Shaw - Sep 16, 2019 - 3:31 PM**

**Donna Wilson - Sep 16, 2019 - 3:37 PM**