



The Corporation of the Town of Tillsonburg
**Parks, Beautification and
Cemetery Advisory Committee**

September 5, 2019

9:00 a.m.

Suite 203, 200 Broadway, 2nd Floor

MINUTES

Present: Paul DeCloet, Bob Marsden, Marian Smith, Donna Scanlan, Sue Saelens, Mike Dean, Ken Butcher, Paul Wareing & Robert Verhoeve

Absent with Regrets: Christine Nagy & Penny Esseltine

Also Present: Corey Hill & Allison Jakobi

1. Call to Order

The meeting was called to order at 9:00 a.m.

2. Adoption of Agenda

Resolution #1

Moved by: Ken Butcher

Seconded by: Bob Marsden

THAT the Agenda as prepared for the Parks, Beautification and Cemetery Advisory Committee meeting of September 5, 2019, be adopted.

Carried

3. Disclosures of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Adoption of Minutes of Previous Meeting

It was noted in the August 1st meeting minutes that the motion for adjournment was moved by Bob Marsden in error. The motion for adjournment was moved by Donna Scanlan. This will be corrected.

Resolution #2

Moved by: Bob Marsden

Seconded by: Donna Scanlan

THAT the Parks, Beautification and Cemetery Advisory Committee Meeting Minutes of August 1, 2019, be approved.

Carried

5. Presentations/Deputations

None

6. General Business & Reports

6.1. Scattering Gardens Sub-Committee Report – Ken Butcher

Ken Butcher, Chair of the Scattering Gardens Sub-Committee, presented a final summary of the Sub-Committee's work. It was noted that 43 Cemeteries had been contacted and

that approximately 25% either had Scattering Gardens or were working towards implementing a Scattering Garden. Cemeteries that have Scattering Gardens reported that scatterings are regularly utilized, although it represents a small percentage of their overall services. Following the report, the Committee engaged in a discussion regarding the findings and whether a recommendation would be made supporting of the development of a Scattering Garden within the Tillsonburg Cemetery.

Resolution #3

Moved by: Ken Butcher

Seconded by: Marian Smith

THAT the Parks, Beautification & Cemetery Advisory Committee recommends that a Scattering Garden is developed within the Tillsonburg Cemetery as identified within the amended Cemetery Master Plan; and THAT Council allocates budget for a three (3) year phased implementation of a Scattering Garden commencing with the 2020 capital budget.
Carried

6.2. Cemetery By-law #3640 Revisions – All;

The Committee reviewed and revised Sections A, B, and C of the current Cemetery Bylaw #3640. Suggested changes were recorded by the Staff Liaison and will be tracked. Upon completion of the By-law review process, a revised By-law document will be presented back to the Committee for their final review.

6.3. New Carrol Trail Enhancements;

Deferred until next meeting.

6.4. Parks Map;

A map of the Town of Tillsonburg Parks & Sportsfields was distributed to the Committee as information. It was noted that the map is a few years old and is not 100% accurate, however it is a good visual reference for new Committee members.

7. Correspondence

None

8. Other Business

None

9. Next Meeting

Thursday, October 3, 2019, at 9:00a.m. at the Corporate Office Annex Suite 203 meeting room.

10. Adjournment

Resolution #4

Moved by: Ken Butcher

Seconded by: Mike Dean

THAT the September 5, 2019 Parks, Beautification and Cemetery Advisory Committee meeting be adjourned at 10:05 a.m.

Carried