

# MINUTES



Thursday, September 12, 2019  
 5:00 PM  
 Council Chambers  
 200 Broadway, 2nd Floor

ATTENDANCE: Mayor Molnar  
 Deputy Mayor Beres  
 Councillor Esseltine  
 Councillor Gilvesy  
 Councillor Luciani  
 Councillor Parker  
 Councillor Rosehart

Staff: Donna Wilson, Town Clerk  
 Kevin De Leebeeck, Director of Operations  
 Dave Rushton, Director of Finance  
 Rick Cox, Director of Recreation, Culture and Parks  
 Terry Saelens, Acting Fire Chief

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**1. Call to Order**

The meeting was called to order at 5:00 p.m.

**2. Adoption of Agenda**

**Resolution # 1**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Gilvesy

THAT the Agenda as prepared for the Council Budget Meeting of Thursday, September 12, 2019, be adopted.

**Carried**

**4. Disclosures of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared.

## 5. Departmental Reports

### 5.1 DCS 19-28 Offer to Purchase - 31 Earle Street

#### **Resolution # 2**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT Council receive Report DCS 19-28 Offer to Purchase – 31 Earle Street;

AND THAT a by-law be brought forward to declare the lands surplus and to authorize the Mayor and Clerk to enter into an agreement of purchase and sale with peopleCare Inc for the property known 31 Earle Street, and more particularly described as Lots 25 and 26 Plan 966; Part WILLOW ST, Plan 966.

**Carried**

## 6. 2020 Budget

### 6.1 FIN 19-18 2020 Budget Process

Council has requested that if possible to provide the budget binder a full two weeks prior to the first Budget meeting in November in order to allow them adequate time to review.

#### **Resolution # 3**

**Moved By:** Councillor Parker

**Seconded By:** Councillor Esseltine

THAT Council receives FIN 19-18 2020 Budget Process;

AND THAT the following dates are scheduled for Council Budget Meetings:

November 18, 2019 4:00 pm – 9:00 pm

December 2, 2019 9:00 am – 4:00 pm

December 10, 2019 9:00 am – 4:00 pm

December 16, 2019 6:00 pm – 9:00 pm

January 6, 2020 5:00 pm – 9:00 pm

January 14, 2020 9:00 am – 4:00 pm

January 20, 2020 6:00 pm (if required)

**Carried**

## **6.2 FIN 19-19 2020 Budget Considerations**

Council to ask questions and discuss items as they are presented.

The comprehensive departmental overview of capital and operations to be presented on the 2nd and 10th of December.

The external organizations should be presented at the end of the budget process.

Council list of objectives:

- Accessible wheelchair swing in the Town
- Communications strategy
- Maintain service levels
- The tax rate percentage range to be within the rate of inflation
- 0.1% of budget allocated to external grant requests
- To look at community partnerships such as service clubs for building renewal and new buildings such as a fire hall.
- To review buildings maintenance needs to ensure repairs and buildings are maintained
- To ensure all projects are a need and not a want

Council has requested that binders include the variances from year to year and new and significant changes should be identified.

Each quarter to be identified for business plan objectives.

Customer service to be a focus for all staff within the municipality.

### **Resolution # 4**

**Moved By:** Councillor Esseltine

**Seconded By:** Councillor Parker

THAT Council accepts report FIN 19-19 2020 Budget Considerations as information.

**Carried**

**7. Motions/Notice of Motions**

**7.1 Notice of Motion for Which Previous Notice was Given**

Discussion took place regarding the accounting format for other municipalities and the cost to change our program to the standard format of accounting.

**Resolution # 5**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Luciani

THAT all financial statements of the Town of Tillsonburg in 2020 including the 2020 budget be converted to the standard format of accounting which reflects deficits in brackets and surpluses without brackets

**Carried**

**8. By-Laws**

**8.1 By-Law 4343 To Authorize the Sale of Land to peopleCare and to Deem the Land Surplus**

**Resolution # 6**

**Moved By:** Deputy Mayor Beres

**Seconded By:** Councillor Luciani

THAT By-Law 4343, To Authorize the SALE of Land to peopleCare Inc. and to Deem the Land Surplus to the needs of the Municipality, be read for a first, second, third and final reading and that the Mayor and Town Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

**9. Confirm Proceeding By-law**

**Resolution # 7**

**Moved By:** Councillor Gilvesy

**Seconded By:** Councillor Rosehart

THAT By-Law 4342 to Confirm the Proceedings of the Council Meeting held on Thursday, September 12, 2019 be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

**Carried**

**10. Adjournment**

**Resolution # 8**

**Moved By:** Councillor Rosehart

**Seconded By:** Councillor Gilvesy

THAT the Council Budget Meeting of Thursday, September 12, 2019, be adjourned at 6:25 p.m.

**Carried**