

MINUTES



Tuesday, October 15, 2019
4:00 PM
Council Chambers
200 Broadway, 2nd Floor

ATTENDANCE: Mayor Molnar
Deputy Mayor Beres
Councillor Esseltine
Councillor Gilvesy
Councillor Luciani
Councillor Parker
Councillor Rosehart

Staff: Ron Shaw, Chief Administrative Officer
Donna Wilson, Town Clerk
Kevin De Leebeeck, Director of Operations
Dave Rushton, Director of Finance
Rick Cox, Director of Recreation, Culture and Parks
Terry Saelens, Acting Fire Chief
Amelia Jaggard, Legislative Services Coordinator

1. Call to Order

The meeting was called to order at 4:00 p.m.

2. Closed Session

Resolution # 1

Moved By: Councillor Parker

Seconded By: Councillor Esseltine

THAT Council move into Closed Session to consider:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Town Hall Project); and

- a proposed or pending acquisition or disposition of land by the Town (Clearview Drive South).

Carried

3. Adoption of Agenda

Resolution # 2

Moved By: Deputy Mayor Beres

Seconded By: Councillor Luciani

THAT the Agenda as prepared for the Council meeting of Tuesday, October 15, 2019, be adopted.

Carried

4. Moment of Silence

5. Disclosures of Pecuniary Interest and the General Nature Thereof

No disclosures of pecuniary interest were declared.

6. Adoption of Council Minutes of Previous Meeting

Resolution # 3

Moved By: Deputy Mayor Beres

Seconded By: Councillor Luciani

THAT the Minutes of the Council meeting of September 23, 2019, be approved.

Carried

7. Presentations

7.1 Tillsonburg Legion Poppy Campaign

Don Burton appeared before Council to provide information on the 2019 Poppy Campaign which is set to run from October 25, 2019 to November 11, 2019.

Resolution # 4

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT Council receive the presentation by Don Burton regarding the Tillsonburg Legion Poppy Campaign, as information.

Carried

8. Public Meetings

Resolution # 5

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT Council move into the Committee of Adjustment to hear applications for Minor Variance at 6:07 p.m.

Carried

8.1 Application for Minor Variance A12-19 (Broadway Estates Inc.)

Eric Gilbert, Senior Planner, County of Oxford, appeared before Council to provide an overview of the application.

Opportunity was provided for comments and questions from Council.

The agent, Henry Dalm, appeared before Council in support of the application.

No members of the public appeared before Council either in support of or opposition to the application.

Council passed the following resolution.

Resolution # 6

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT the Committee of Adjustment approve Application File A12-19, submitted by Broadway Estates Inc., for lands described as Lot 63, Plan 41M-218, Town of Tillsonburg, as it relates to:

1. Relief from **Section 6.2 – R1 Zone Provisions**, to reduce the minimum required rear yard depth from 12 m (39.4 ft) to 9.3 m (30.5 ft), to facilitate the construction of a single detached dwelling with a covered porch on the subject lands.

Subject to the following condition:

1. A building permit for the proposed dwelling shall be issued within one year of the date of the Committee's decision.

Carried

8.2 Application for Minor Variance A 13-19 (Green)

Eric Gilbert, Senior Planner, County of Oxford, appeared before Council to provide an overview of the application.

Opportunity was provided for comments and questions from Council.

The applicant, Gary Green, appeared before Council in support of the application.

No members of the public appeared before Council either in support of or opposition to the application.

Council passed the following resolution.

Resolution # 7

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT the Committee of Adjustment approve Application File A13-19, submitted by Broadway Estates Inc. (Gary and Sharon Green), for lands described as Lot 9, Plan 41M-218, Town of Tillsonburg, as it relates to:

1. Relief from **Section 6.2, – Zone Provisions (R1) - Rear Yard Minimum Depth**, to reduce the required rear yard depth from 12 m (39.3 ft) to 9.57 (31.3 ft), and;
2. Relief from **Section 6.2, – Zone Provisions (R1) - Maximum Permitted Lot Coverage**, to increase the maximum permitted lot coverage from 33% to 43% of lot area, to facilitate the construction of a single detached dwelling and residential accessory building.

Subject to the following condition:

1. A building permit for the proposed dwelling and residential accessory building shall be issued within one year of the date of the Committee's decision;

Carried

Resolution # 8**Moved By:** Councillor Parker**Seconded By:** Councillor Esseltine

THAT Council move out of the Committee of Adjustment and move back into regular Council session at 6:17 p.m.

Carried**9. Planning Applications****10. Delegations****10.1 Dereham Forge Playground Revitalization Project**

The delegate was not in attendance.

11. Deputation(s) on Committee Reports**12. Information Items****12.1 Ministry of Natural Resources and Forestry - Proposed Changes to the Aggregate Resources Act****Resolution # 10****Moved By:** Councillor Esseltine**Seconded By:** Councillor Parker

THAT Council receive the letter from the Ministry of Natural Resources and Forestry regarding proposed changes to the Aggregate Resources Act, as information.

Carried**12.2 153 Varnavair RC(Air)CS - Annual Tag Day****Resolution # 11****Moved By:** Councillor Esseltine**Seconded By:** Councillor Parker

THAT Council receives the letter from the 153 Varnavair RC(Air)CS regarding their Annual Tag Days, October 18 and 19, 2019, as information.

Carried

12.3 Letter of Thanks - Special Olympics Tillsonburg

Resolution # 12

Moved By: Councillor Luciani

Seconded By: Deputy Mayor Beres

THAT Council receive the letter of thanks from the Special Olympics Tillsonburg, as information.

Carried

12.4 Request for Funds - Royal Canadian Legion Branch 153

Resolution # 13

Moved By: Councillor Luciani

Seconded By: Councillor Esseltine

THAT Council receive the letter from the Royal Canadian Legion Branch 153 regarding a request for funds to support a restoration project, as information;

AND THAT the matter be referred to the Community Trust Trustees for consideration.

Carried

13. Staff Reports

13.1 Chief Administrative Officer

13.1.1 HR 19-12 Full Time Health and Safety Coordinator

Ashley Andrews, Human Resources Manager, appeared before Council to answer questions.

Resolution # 14

Moved By: Deputy Mayor Beres

Seconded By: Councillor Luciani

THAT Council receive Report HR 19-12 Full Time Health and Safety Coordinator as information;

AND THAT Council approve the additional funding to hire a Full Time Health and Safety Coordinator.

Defeated

13.2 Clerk's Office

13.2.1 CLK 19-25 Alternate County Council Position

Resolution # 15

Moved By: Deputy Mayor Beres

Seconded By: Councillor Luciani

THAT Council receives report CLK 19-25, Alternate County Council Position as information;

AND THAT Council appoint Dave Beres as an Alternate Member of County Council for the remainder of the Council term;

AND THAT a By-Law be brought forward for Council consideration.

Carried

13.2.2 CLK 19-26 Amend Smoking By-Law

Resolution # 16

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT Council receives Report CL 19-26, Amend Smoking By-Law – Outdoor Patio Space;

AND THAT an Amending By-law be brought forward for Council's consideration.

Defeated

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT Council receives Report CL 19-26, Amend Smoking By-Law – Outdoor Patio Space.

Carried

13.2.3 CLK 19-24 Community Safety and Well-Being Plan

Resolution # 17**Moved By:** Councillor Gilvesy**Seconded By:** Councillor Rosehart

THAT Council receives Report CLK 19-24 Community Safety and Well-Being Plan: A Collaborative Approach;

AND THAT Council declares its commitment to community safety and well-being within the Town of Tillsonburg and all of Oxford County;

AND FURTHER THAT Council support a collaborative approach to Community Safety and Well-being planning within Oxford County and the development of a joint Community Safety and Well-being Plan with the lower tier municipalities within Oxford County;

AND FURTHER THAT Council approve the Terms of Reference for the Community Safety and Well-being Planning Coordinating Committee attached as Appendix B to this report and the Terms of Reference for the Community Safety and Well-Being Planning Advisory Committee attached as Appendix C to this report;

AND FURTHER THAT Council authorizes the allocation of \$10,000, from the 2019 one time funding from the Province, to hire a consultant to act as the Community Safety and Well-being Planning Coordinator for the development of the Oxford County Community Safety and Well-being Plan.

Carried

13.2.4 CLK 19-27 Oxford County Cycling Advisory Committee Appointment

Resolution # 18**Moved By:** Councillor Rosehart**Seconded By:** Councillor Gilvesy

THAT Council receives Report CLK 19-27 Oxford County Cycling Advisory Committee Appointment;

AND That Mark Salt be appointed as the Tillsonburg representative on the Oxford Cycling Advisory Committee.

Carried

13.2.5 CLK 19-29 Appointments to Dog Park Advisory Committee

Resolution # 19

Moved By: Councillor Rosehart

Seconded By: Councillor Gilvesy

THAT Council receives Report CLK 19-29 Appointments to the Dog Park Advisory Committee;

AND THAT Council appoint Pete Luciani as the Council representative on the Tillsonburg Dog Park Advisory Committee;

AND THAT By-Law 4350 to amend Schedule A of By-Law 4247, be brought forward for Council consideration.

Carried

13.3 Development and Communication Services

13.4 Finance

13.4.1 FIN 19-23 2019 OILC Debentures

Resolution # 20

Moved By: Councillor Parker

Seconded By: Councillor Esseltine

THAT Council receives Report FIN 19-23, 2019 OILC Debentures;

AND THAT Council By-Law 4348 authorizing the Mayor and Treasurer to enter into a financing agreement with the Ontario Infrastructure and Lands Corporation for \$997,600 be brought forward for Council consideration.

Carried

13.4.2 FIN 19-24 Investment Policy

Resolution # 21

Moved By: Councillor Parker

Seconded By: Councillor Esseltine

THAT Council receives report FIN 19-24 Investment Policy;

AND THAT By-Law 4349 to adopt the Investment Policy be brought forward for Council consideration.

Carried

13.4.3 FIN 19-25 2018 Summary of Reserves and Trusts

Resolution # 22

Moved By: Councillor Esseltine

Seconded By: Councillor Parker

THAT Council receives report FIN 19-25 2018 Summary of Reserves and Trusts for information.

Carried

13.5 Fire and Emergency Services

13.6 Operations

13.6.1 OPS 19-42 Sidewalk Connectivity Program Outcomes

Resolution # 23

Moved By: Councillor Esseltine

Seconded By: Councillor Luciani

THAT Council receive Report OPS 19-42 Sidewalk Connectivity Program Outcomes;

AND THAT Council continue its support of the Sidewalk Connectivity Program through the budget deliberation process.

Carried

13.6.2 OPS 19-43 2019 OSIM Inspection Summary

Resolution # 24

Moved By: Councillor Luciani

Seconded By: Deputy Mayor Beres

THAT Council receive Report OPS 19-43 2019 OSIM Inspection Summary;

AND THAT the engineering design work for the retaining wall replacement along Quarter Town Line at Beech Boulevard in the amount of \$85,000 be brought forward as part of the 2020 budget deliberations;

AND FURTHER THAT the engineering design work for the rehabilitation of the culvert along Quarter Town Line at Stoney Creek in the amount of \$30,000 also be brought forward as part of the 2020 budget deliberations.

Carried

13.7 Recreation, Culture & Park Services

13.7.1 RCP 19-49 July - September 2019 RCP Activity Reports

Resolution # 25

Moved By: Councillor Luciani

Seconded By: Councillor Parker

THAT Council receives Report RCP 19-49 – July - September 2019 RCP Departmental Activity Reports for information.

Carried

13.7.2 RCP 19-50 Town Merchandise Sales History - Supplemental

Resolution # 26

Moved By: Deputy Mayor Beres

Seconded By: Councillor Luciani

THAT Council receives Report RCP 19-50 – Town Merchandise Sales History – Supplemental for information.

Carried

14. New Business

15. Consideration of Committee Minutes

15.1 Committee Minutes

It was noted that staff continue to solicit feedback from residents regarding the T:GO transit system which is provided to the Transit Advisory Committee for review and comment.

It was noted that individuals or user groups interested in booking the outdoor recreation pad should submit their request to facility booking staff at the Community Centre.

Resolution # 27**Moved By:** Deputy Mayor Beres**Seconded By:** Councillor Luciani

THAT Council receive the Museum Advisory Committee Minutes dated June 27, 2019, the Transit Advisory Committee Minutes dated September 17, 2019, the Memorial Park Revitalization Advisory Committee Minutes dated September 18, 2019, the Airport Advisory Committee Minutes dated September 19, 2019, and the Cultural, Heritage and Special Awards Advisory Committee Minutes dated October 2, 2019, as information.

Carried**15.2 Police Services Board Minutes****Resolution # 28****Moved By:** Councillor Rosehart**Seconded By:** Councillor Gilvesy

THAT Council receive the Police Services Board Minutes dated June 20, 2019, and August 21, 2019, as information.

Carried**15.3 LPRCA Minutes of September 4, 2019****Resolution # 29****Moved By:** Councillor Rosehart**Seconded By:** Councillor Gilvesy

THAT Council receive the Long Point Region Conservation Authority Board of Directors Minutes dated September 4, 2019, as information.

Carried**16. Motions/Notice of Motions****Motion**

Moved by: Councillor Gilvesy

Seconded by: Councillor Parker

THAT Council reconsider the motion for Staff to provide a report which includes other Town Hall options including a build our own option and modifying the

current space which was passed at the September 23, 2019, Council meeting under item 11.1.

Carried.

Motion

Moved by: Councillor Gilvesy

Seconded by: Councillor Parker

THAT Staff provide a report which includes other Town Hall options including a build our own option and modifying the current space.

Defeated.

17. Resolutions/Resolutions Resulting from Closed Session

18. By-Laws

18.1 By-Law 4346, To amend By-Law 3596, being a by-law to prohibit smoking in certain public places within the Town of Tillsonburg

18.2 By-Law 4348, 2019 OILC Borrowing By-Law

18.3 By-Law 4349, To Adopt a Municipal Investment Policy for the Town of Tillsonburg

18.4 By-Law 4350, To Amend Schedule A of By-Law 4247 (Committee Appointments)

Resolution # 30

Moved By: Councillor Gilvesy

Seconded By: Councillor Rosehart

THAT By-Law 4348, 2019 OILC Borrowing By-Law; and

By-Law 4349, To Adopt a Municipal Investment Policy for the Town of Tillsonburg; and

By-Law 4350, To Amend Schedule A of By-Law 4247 (Committee Appointments), be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried

19. Confirm Proceedings By-law

Resolution # 31**Moved By:** Councillor Gilvesy**Seconded By:** Councillor Rosehart

THAT By-Law 4347, to Confirm the Proceedings of the Council Meeting held on October 15, 2019, be read for a first, second, third and final reading and that the Mayor and the Clerk be and are hereby authorized to sign the same, and place the corporate seal thereunto.

Carried**20. Items of Public Interest**

The annual street side collection of loose leaves is scheduled to begin on Monday, November 4, 2019. Loose leaves will only be collected once in each area, visit tillsonburg.ca for more information.

21. Adjournment**Resolution # 32****Moved By:** Councillor Parker**Seconded By:** Councillor Esseltine

THAT the Council Meeting of Tuesday, October 15, 2019 be adjourned at 7:59 p.m.

Carried